

BORDEN GATE PARISH COUNCIL  
Clayhanger, Hockworthy, and Huntsham

**Minutes**

Minutes of Borden Gate Parish Council held in Huntsham Village Hall on Tuesday  
19<sup>th</sup> January 2015

**PRESENT:** Councillors Cope, Gabb, Southward, Hill, Webber, York, Brown, Mundy,  
H Bainbridge, T Bainbridge and Maltby.

Absent: Councillor Ball

Also present: Hazel Ridd, Clerk

1. Apologies from ~Councillor Jonathan Ball,(snowed under with work) District Councillor Ray Radford,(on holiday) and PC Jonathan Simms(out of office)
2. Cllr H Bainbridge asked Cllr Maltby to consider the post of Vice Chair, Cllr Maltby agreed, and was unanimously elected.
3. Declarations of interest – None
4. Minutes of last meeting – signed as a true record by chair Cllr H Bainbridge
5. Progress report a) HSBC mandate forms were not adequate. Utilities bill required for ID. Cllr D Southward and R Maltby added as signatories. b) SWW reply: contact Sara Harvey has now left, and our query will be chased up, but no report as yet. c) Willy Pike (Highways) Hannier House, Clayhanger – blocked drain causing floods. Cllr J Gabb has tried to meet Willy Pike who visited Clayhanger on 6<sup>th</sup> January, but he said nothing could be done. It is noted that Morrells Farm lane is to be closed from 25<sup>th</sup> – 29<sup>th</sup> January for replacement of poles. Copy of Code of Conduct to be made available for each Parish Councillor.
6. HMRC: BGPC registration details now received and set up as an employer for the RTI system. Blank chq stub payee was D Bere. Copy rec'd from bank. Cllr H Bainbridge suggested discussing Clerk's wages because of the extra tasks being expected with regard to the Transparency code. Clerk left the room. After debate Clerk called back in, and it has been agreed to raise Clerk's wages from £200 to £250 per meeting starting in April 2016.
7. Parish Magazines: the names, tel. no, and email addresses of Parish Councillors will be made available in the Holcombe Rogus magazine, (Cllr Maltby to provide contact details,) and the Bampton Signpost magazine. The Borden Gate Website will be available shortly (following Clerk's training on Friday 22<sup>nd</sup> January).
8. Planning: ref: 15/01750/FULL permission granted ref: 15/01652/LBC permission granted ref: 15/01998/FULL Luckleigh Cottage, Hockworthy no

objections. Ref 16/00012/HOUSE Potters, Shillingford. Swimming pool, conservatory etc. – no objections. Ref. 16/00063/HOUSE West View, Hockworthy. Erection of 1<sup>st</sup> floor ext. to front and single garage. Cllrs Maltby and Mundy to investigate.

9. Finance: A) chq 1) Clerk's wages £200 2) Huntsham VH £6 3) Clerk's expenses £25.81 B) Budget report – see attached. Cllr Cope Proposed increase Pre-Cept to £2,300 and seconded by Cllr Tod Bainbridge. All in favour. (Grass cutting – none to speak of in the parishes, but an amount of £150 can possibly be provided from the locality budget). (Ray Radford) As the MDDC have reduced the grass cutting service that they have been providing.
10. Review Standing Orders. Copies to be supplied and to be adopted at the next meeting.
11. TAP fund 1) Huntsham – Cllr York reported that Zoe Lentell will produce a cheque to enable the notice board to be obtained. 2) Hockworthy – Chimney Down – Cllr H Bainbridge reported that the car park at Chimney down was in need of repair, and that boulders may be obtained to prevent vehicular access to the Down. Staple Cross residents have requested a grit bin be placed at Staple Cross for when there is ice on the road. (to make access to the school bus safer.) It was also agreed to carry out an area assessment of grit bins, and cllrs to report to Cllr Maltby who will refill the bins. Also Cllr Maltby will provide bags of grit by Chimney Down Hill, as the grit bin is broken.
12. There was no report received from P C Simms in time for the meeting.
13. District Councillor Christine Collis was to attend, but due to the cold weather, and Uplozman road closure was not able to attend. Cllr H Bainbridge reported that MDDC are wrestling with budgets.
14. Correspondence – none other than already discussed.
15. Clerks report – as IT is becoming more and more important to enable communication between the MDDC and the Parish Council clerk suggests using Office 365. To be claimed as Clerk's expenses. £7.99 per month subscription.
16. Councillors' reports – Cllr Cope suggested that we need to follow up with Willy Pike on the highways problems previously reported.
17. Date of next meeting confirmed as Tuesday 15<sup>th</sup> March, at Clayhanger WI Hall at 7.30 p.m. and 17<sup>th</sup> May Hockworthy VH also at 7.30 p.m.

Meeting closed 9.12p.m.

Signed as true record:

Date: