

SILVERTON PARISH COUNCIL
NOTICE OF MEETING

Dear

I hereby give you notice that a meeting of *Silverton Parish Council* will be held at the SILVERTON COMMUNITY HALL on **MONDAY 3rd JUNE 2019** at 7.30 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this day of May 2019 Signed.....
Clerk to the Parish Council

BUSINESS TO BE TRANSACTED

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. Election of Chairman
3. Meeting open to members of the public – 15 minutes
4. To approve Minutes of meeting held on 13th May 2019
5. Review of Action Plan
6. Discussion with County Councillor M Squires and District Councillors J Wright and B Deed on any relevant issues

7. Planning: (a) **Applications:**

No applications at date of Agenda

Any applications received since date of Agenda

(b) **Approvals/Refusals (received from MDDC)**

19/00602/HOUSE - Erection of single storey extension following demolition of existing lean-to - 20 Newcourt Road Silverton Exeter Devon

(c) **Any other planning matters** - None

8. Finances:

(a) Monthly invoices:

- (i) Mrs S Woodland – Clerk's wages (£582.26) + expenses (if any)
- (ii) Mr D Marsden – Contractor's monthly invoice (£250.00)
- (iii) St Marys Parochial Church Council – contribution to churchyard grass cutting £1,500.00

Any other invoices since date of Agenda

(b) Other financial matters

- (i) Consider Hi-Line Tree Report
 - (ii) Complete Annual Audit Return for year ended 31st March 2019 and report of Chairman/Clerk's meeting with Internal Auditor
 - (iii) Review of banking facility
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- 9. Grass Cutting of bank in Coach Road
 - 10. Any issues arising from Annual Parish Assembly
 - 11. Mini Market rota
 - 12. Update re Neighbourhood Plan
 - 13. Matters brought forward by the Chairman - **[NB: no decisions may lawfully be made under this heading]**

Correspondence received:

Letter received from DCC confirming the Order has been made modifying Footpath 9