

Minutes of the meeting of the Annual Meeting of Silverton Parish Council

held Monday 13th May 2019

Present: Parish Cllrs L Trebble, K Faulhaber, F Derbyshire, V Maylan & S Roach

District Cllr B Deed

6 members of public

Minute 113043 **Elected Councillors to sign Declaration of Acceptance of Forms**

Cllrs present signed the Declaration of Acceptance of Office forms in the presence of the Clerk.

Cllr Maylan proposed the Council agree that Cllrs A Melville and D Lacey sign their Declaration of Acceptance of Office forms at the June meeting. Cllr Roach seconded the proposal. A vote was taken which was unanimous

Minute 113044 Apologies

Apologies were received from Cllrs A Melville, D Lacey & County Cllr Margaret Squires

Minute 113045 **Election of Chairman**

All Councillors present agreed they were in favour of Cllr A Melville being re-elected Chairman for the forthcoming year and the Clerk confirmed Cllr Melville was happy to continue as Chairman. In his absence Cllr Maylan proposed Cllr Derbyshire be elected to chair this meeting. Cllr Trebble seconded the proposal. A vote was taken which was unanimous.

Minute 113046 **Election of Vice-Chairman**

Cllr Roach proposed Cllr Derbyshire as Vice-Chairman for the forthcoming year. Cllr Maylan seconded the proposal. A vote was taken which was unanimous

Minute 113047 **Election of Committee/Representatives on Local Organisations: (a) Planning Committee (b) Representative on Community Hall Management Trust (c) Footpath Committee and (d) to note representatives on Richard's Educational Charity and Silverton Parochial Trust**

The following appointments were agreed:

Planning: Cllrs Roach, Maylan , Faulhaber & Derbyshire

Community Hall: The Clerk confirmed she had spoken with Mrs Gill Barrett who was happy to continue in her role. Cllr Roach proposed that Mrs Barrett continue as the Parish Council's representative. Cllr Maylan seconded the proposal. A vote was taken which was unanimous.

Footpath Committee: Cllr Derbyshire confirmed she was happy to continue as the Footpath representative

Richard's Educational Charity – It was noted that Mr G Knowles and Mrs J Payne were the Parish Council's representatives on the Charity and were not due for re-election.

Silverton Parochial Trust – It was noted that Mrs J Riggs & Mr J Blackburn were the Council's representatives on the Trust and were not due for re-election.

Minute 113048 **Meeting open to members of the public – 15 minutes**

Mr Wise stated that he was aware the PCSO for the village was on maternity leave but queried what police presence was in the village during her absence. With regard to dog fouling District Cllr Deed informed the meeting if this was witnessed by 2 parishioners (or a District Councillor on their own) a report can be submitted to MDDC. With regard to any incidents of bad driving these should be reported direct to the police. It was agreed the Clerk would write to the Police pointing out the Parish Council had concerns there was a minimal police presence within the village.

Concerns were expressed by parishioners with regard to the revised drawings for the proposed touring pitches at The Ruffwell. It was stated that the plans appear the same as those previously submitted save for the number of caravans. The parishioners confirmed they had the same concerns as previously. It was noted there had been a couple of traffic incidents outside the Ruffwell since the original application was submitted and this only increased concerns that further incidents could occur with increased traffic. Mr Keith Hoskin, the owner of the land, informed the meeting he was opposed to the application on the grounds of the sewage facility being totally inadequate and not being used properly. Mr Hoskin confirmed the Landlord of the Ruffwell was a lessee and not the owner of the land. He confirmed caravans had been connected to the sewage system without his permission and he was in discussion with the Environmental Agency with regard to this particular issue.

Minute 113049 **To approve the minutes of the meeting held on 1st April 2019**

Cllr Trebble proposed the Minutes be accepted subject to the final paragraph of Minute 113036 being amended to read "... can be paid by cash directly to the Council or by cheque at the Bank or Post Office or electronic transfer" together with other minor typographical amendments. Cllr Faulhaber seconded the proposal. A vote was taken with 3 in favour and 2 abstentions

Minute 113050 **Review of Action Plan**

Asset transfer of grass: District Cllr Deed stated the Parish Council now needs to contact MDDC regarding this issue.

Football Club – The Clerk confirmed a meeting had been arranged for the Clerk and Cllr Melville to meet with the Football Club on the 5th June 2019.

Minutes 1130351 **Discussion with County Councillor Cllr Margaret Squires & District Councillors J Wright and B Deed**

The Clerk confirmed she had sent a private message via Facebook to District Cllr Wright but had not as yet received a reply. District Cllr Deed stated that the Parish Council will need to contact District Cllr Wright as he believes the application in relation to the Ruffwell will need his input. District Cllr Deed can no longer represent the Silverton Village Ward.

District Cllr Deed confirmed he had been re-elected to the Cadbury Ward. He informed the Council that the make up of the District Council is now very different with 18 Conservatives, 12 Lib Dems, 10 Independents & 2 Green Candidates. The Annual Meeting of the District Council is scheduled to take place on the 22nd May when a new Leader is elected which could potentially result in a change of governance.

Minute 113052 Planning

(a) Applications

- (i) **19/00699/FULL** – Erection of a dwelling and construction of new vehicular access – 3 Coach Road, Silverton

Cllr Faulhaber proposed the Parish Council supports the above application. Cllr Trebble seconded the proposal. A vote was taken with 4 in favour and 1 Abstention.

- (ii) **19/00696/HOUSE** – Conversion of barn to two storey annex and roof over existing corridor to create link to house (revised scheme) – Livinghayes Cottage, Livinghayes Road, Silverton

Cllr Roach proposed the Parish Council supports the above application. Cllr Faulhaber seconded the proposal. A vote was taken which was unanimous.

- (iii) **19/00610/HOUSE** – Erection of a garage and lean to greenhouse – 8 King Street, Silverton

Cllr Roach proposed the Parish Council supports the above application. Cllr Maylan seconded the proposal. A vote was taken which was unanimous.

- (iv) **18/1840/FULL** - Change of use of land for siting of permanent and touring pitches for tents and caravans – Land adjoining Ruffwell Inn, Thorverton – Revised Drawings

Cllr Faulhaber proposed District Councillor Wright be asked to call in this application with the Parish Council re-iterating its comments made in its original email dated 5th February together with the Council does not consider permanent pitches are suitable for this area. Cllr Maylan seconded the proposal. A vote was taken with 4 in favour 1 abstention

- (v) **19/00602/HOUSE** – Erection of single storey extension following demolition of existing lean to – 20 Newcourt Road, Silverton

Cllr Faulhaber proposed the Parish Council supports the above application. Cllr Roach seconded the proposal. A vote was taken which was unanimous.

- (vi) **19/00583/HOUSE** – Erection of 2 Storey extension – 28 Ellerhayes.

Cllr Roach proposed the Parish Council supports the above application. Cllr Faulhaber seconded the proposal. A vote was taken which was unanimous.

(vii) 19/00751/FULL - Erection of garage – 21 King Street

Cllr Faulhaber proposed the Parish Council supports the above application. Cllr Roach seconded the proposal. A vote was taken which was unanimous

Declaration of Interest

Cllr Trebble declared a Personal Interest in the following application and signed the Declaration of Interest Book prior to discussions taking place

(viii) 19/00394/FULL – Variation of condition 2 of 17/01751/FULL - South of 5 Old Butterleigh Road, Silverton

Cllr Roach proposed the Parish Council does not support the above application on the grounds the removal of an additional established Devon Bank/hedge will undoubtedly have an effect on established dormice/wildlife. These hedges in their proposed use will be domestic hedges and not a natural field boundary hedge. Cllr Faulhaber seconded the proposal. A vote was taken with 4 in favour and 1 abstention

(ix) The Council noted the non material amendments at 21 King Street, Silverton

(b) **Approvals/Refusals (received from MDDC)**

APPROVAL – conversion of barns to 2 holiday lets – Stone Robots, Silverton

Minute 113053

Finances

Monthly invoices:

Chq No	Payee	Amount	Income	Amount
002412	Mrs S Woodland	Clerk's wages (£618.51) + expenses (£36.25)		
002413	Mr D L Marsden	£250.00 (contractor's monthly invoice)		
002414	MDD Zurich Municipal	Annual insurance - £388.92		
002415		Cheque cancelled		
002416	D&G Home & Garden -	Grass cutting - £1,080.00		
002417	DALC	Annual Sub - £466.36		
002418	Information Commissioner	Annual Sub - £40.00		
002419	Thomas Westcott	Accountant's annual fee - £150.00		
002420	npower	Electricity for Night Landing Site - £26.93		

The Clerk's monthly pay rise to £729.30 gross as per the National Association of Local Council's recommendation was noted.

It was agreed the additional invoice from D&G Home & Garden in the sum of £270.00 be paid.

Cllr Roach proposed the Parish Council pays the above invoices. Cllr Faulhaber seconded the proposal. A vote was taken which was unanimous.

(b) **Other Financial matters**

i) Appointment of Bank Signatories

Cllr Maylan proposed that Cllrs Roach and Trebble be added to the Parish Council Bank signatories. Mrs P Allwright and the late Mrs J Roach to be removed. Cllr Faulhaber seconded the proposal. A vote was taken with 3 in favour and 2 abstentions.

ii) Consider tenders received re condition report re lime trees on the Bury

Two amended tenders had been received (1) Hi-Line in the sum of £180 + VAT and (2) Jurassic Tree Services (£510.00). Cllr Roach proposed the tender from Hi-Line be accepted. Cllr Faulhaber seconded the proposal. A vote was taken which was unanimous

iii) Consider offer by D&G Home and Gardens re 3 year grass cutting contract

D&G Home and Gardens had made the Parish Council an offer of a 3 year contract whereby the cost per cut remains at its current level for the 3 year period. Cllr Trebble informed the Council that problems had been experienced on the Pond Site. She had previously purchased trees for the site which had unfortunately been strimmed. She had purchased further replacement trees and these had also been strimmed over the weekend. The Contractor was aware of the error and had confirmed he would replace the trees if necessary.

Cllr Roach proposed the Council accept the 3 year contract. Cllr Faulhaber seconded the proposal. A vote was taken with 4 in favour and 1 abstention

iv) To note Western Power Distribution Wayleave receipt of £38.71

v) Discuss action to be taken re Jubilee Garden

After discussion Cllr Derbyshire proposed the Parish Council follows the plan originally produced by Cllr Faulhaber and obtain tenders for this work. Cllr Faulhaber seconded the proposal. A vote was taken which was unanimous

vi) Consider memorial to the late Chairman, Jenny Roach – possibly repairs to the Parish Clock Face

After discussion Cllr Derbyshire proposed that, subject to cost, the repairs to the Parish Clock Face be carried out in memory of Jenny Roach. A plaque also to be provided in her memory and to be situated at the play area in Ellerhayes. Cllr Maylan seconded the proposal. A vote was taken which was unanimous.

viii) Consider current Bank facilities offer and need to have on-line banking

It was agreed the Chairman and Clerk to investigate alternative banking facilities

ix) Roundabout – The Clerk confirmed she had been in contact with Sovereign and she was to provide them with a photograph of the roundabout and they will then advise as to whether or not they think this can be repaired.

Cllr Maylan reported that there were cracks on the underneath of the baby seats and the Clerk to make enquiries as to the price of replacement seats.

Minute 113054

Update re Neighbourhood Plan

The Neighbourhood Plan Committee are awaiting the comments on the Scoping Report from the Environment Agency, Historic England and Natural England before the next steps can be taken.

A Neighbourhood Plan Committee meeting with Arron Beecham, Forward Planning Officer of MDDC has been arranged for Friday 24th May, to discuss the progress of the Plan and in particular the NP policies.

Minute 113055

Matters Brought Forward by the Chairman

Cllr Maylan reported that the long grass in Coach Road to the entrance to the Recreation Field could cause a danger as vehicle drivers may find it difficult to see children existing and entering the Field. The Clerk confirmed this area was the responsibility of DCC who were only cutting grass (save for visibility splays) twice a year. It was agreed this would be an Agenda item for June.

Cllr Trebble reported that the Leat in High Street has an invasive weed growing in it which recently blocked the leat in 3 areas which resulted in the water going stagnant. Cllr Trebble, along with other, had cleared this. Cllr Faulhaber confirmed he had also cleared the Leat and had removed 5 barrows of weeds etc in the area from the Lamb Inn to Fore Street.

Meeting closed at 9:40 p.m.

<https://parish.middevon.gov.uk/silverton>