

SILVERTON PARISH COUNCIL

NOTICE OF ANNUAL MEETING

Dear

I hereby give you notice that a meeting of *Silverton Parish Council* will be held at the SILVERTON COMMUNITY HALL on **MONDAY 13th MAY 2019** at 7.30 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 8th day of May 2019 Signed.....
Clerk to the Parish Council

BUSINESS TO BE TRANSACTED

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Elected Councillors to sign Declaration of Acceptance of Office forms
2. Apologies for absence
3. Election of Chairman
4. Election of Vice-Chairman
5. Election of Committees/Representatives on Local Organisations:
(a) Planning Committee (b) Representative on Community Hall Management Trust (c) Footpath Committee and (d) to note representatives on Richard's Educational Charity and Silverton Parochial Trust
6. Meeting open to members of the public – 15 minutes
7. To approve Minutes of meeting held on 1st April 2019
8. Review of Action Plan
9. Discussion with County Councillor M Squires and District Councillors J Wright and B Deed on any relevant issues
10. Planning: (a) **Applications:**
 - (i) **19/00699/FULL** – Erection of a dwelling and construction of new vehicular access – 3 Coach Road, Silverton
 - (ii) **19/00696/HOUSE** – Conversion of barn to two storey annex and roof over existing corridor to create link to house (revised scheme) – Livinghayes Cottage, Livinghayes Road, Silverton
 - (iii) **19/00610/HOUSE** – Erection of a garage and lean to greenhouse – 8 King Street, Silverton
 - (iv) **18/1840/FULL** - Change of use of land for siting of permanent and touring pitches for tents and caravans – Land adjoining Ruffwell Inn, Thorverton – Revised Drawings
 - (v) **19/00602/HOUSE** – Erection of single storey extension following demolition of existing lean to – 20 Newcourt Road, Silverton
 - (vi) **19/00583/HOUSE** – Erection of 2 Storey extension – 28 Ellerhayes, Hele

Any other applications received since date of Agenda

(b) Approvals/Refusals (received from MDDC)

None to date of Agenda

(c) Any other planning matters - None

11. Finances:

(a) Monthly invoices:

- (i) Mrs S Woodland – Clerk’s wages (£582.26) + expenses (if any)
- (ii) Mr D Marsden – Contractor’s monthly invoice (£250.00)
- (iii) Zurich Municipal – annual insurance - £388.92
- (iv) D&G Home and Garden – grass cutting - £1,080.00
- (v) DALC – annual subscription - £466.36
- (vi) Information Commissioner – annual fee - £40.00
- (vii) Thomas Westcott – Accountant’s annual fee - £150.00
- (viii) npower – electricity re Night Landing Site - £26.93

Any other invoices since date of Agenda

(b) Other financial matters

- (i) Appointment of Bank Signatories
- (ii) Consider quotes received re Condition Report on Lime Trees on Bury
- (iii) Consider offer by D&G Home and Gardens re 3 year contract for grass cutting
- (iv) To note Western Power Distribution Wayleave payment of £38.71
- (v) Discuss action to be taken re Jubilee Garden
- (vi) Consider memorial to the late Chairman, Jenny Roach – possibly repairs to the Parish Clock face
- (vii) Consider current Bank facilities being offered and need to have on-line banking

12. Update re Neighbourhood Plan

13. Matters brought forward by the Chairman - **[NB: no decisions may lawfully be made under this heading]**

Correspondence received:

Letter received from DCC confirming the Order has been made modifying Footpath 9