

# Shobrooke Parish Council

## Risk Management Assessment Form

This document has been produced to enable the Parish Council to assess the risks that it faces and to demonstrate that adequate steps have been taken to minimise such risks. The Council is aware that although risks cannot be fully eliminated it has a strategy in place that provides a structured and focused approach to managing risk.

Risk is defined as something that will affect the Council's ability to achieve its objectives and meet its duties. Risk Management is a tool by which these risks can be identified and controlled.

Level of Risk: L = Low M = Medium H = High

### Use of Towable Gritter

Subject	Risk	Level Of risk	Management / Control of Risk	Action Taken
Slips, trips	Operatives may slip or tip	M	Assess the working area before commencement of tasks to identify any likely hazards Suitable footwear to be worn at all times	Inform local authorities of working surfaces that may present likelihood of trips Where possible spread "grit" "ahead" of "ice/snow" to prevent "settling" and or spread in walking/working areas before entering Where possible avoid manual spreading
Manual handling	Operatives at risk of injury	M	Assess the task and plan as such to avoid unnecessary handling Where possible always use mechanical means	If unavoidable each "load" must be assessed on an individual basis and only handled if the operatives deems it appropriate to their ability
COSHH (salts, fuels, grease etc)	Operatives/public at risk	M	Use all products in line with safety data sheet	Ensure appropriate PPE is available and used in line with guidelines
Fire (friction and or electrical)	Operatives/public at risk of injury	L	Inspect all equipment before use to ensure it is in suitable safe working condition Ensure all products are used and /or stored correctly as per data sheet	All vehicles to carry a suitable fire extinguisher
Provision and use of work equipment	Operative not properly equipped for task	L	Ensure all public are removed from "working areas" Inspect all equipment before use to ensure its in safe working condition and only use if competent to do so Use all equipment as per its designed use Only use equipment in line with any training provided	Report defects and if required remove equipment from service until replaced Provide/receive training as deemed appropriate by local authorities
Vehicles	Vehicle will not operate properly	L	All vehicles to be operated and "equipped" to meet UK legislation on public highways	Where public are seen to be within the "work area" spreading must stop until such

			All operatives must be suitably qualified to operate said vehicles (including on public highways) Where possible public shall be removed from working areas Where possible reversing to be controlled by suitably trained banksman	time that public endangerment can be prevented
Public (non trained civilians)	Risk of injury	L	All non-trained persons to not be present within working areas (either "on-foot" or in a vehicle) Trained operatives to be identifiable via means of "snow warden" printed on clothing (hi viz jacket) All operative to wear hi viz clothing at all times in line with the road and street works requirements	Provide/use suitable PPE Provide/receive suitable training
SWL (overloading/life loads)	Injury to operator/machinery	L	Safe working limits to be clearly displayed on all "equipment"	Provide/receive training on SWL of equipment (to include "unsecure" loads
Entrapment (moving parts and pivot point)	Injury to operator	M	No public to be allowed within the working areas All moving parts (including vehicle) must be "locked off" to prevent movement before any operative carries out "maintenance" or repairs	Provide/receive suitable training (to include maintenance, clearing blockages and replacing parts)
Condition of gritter	A damaged gritter may not work properly	L	Ensure gritter is cleaned and stored in a safe place	
Vehicle towing gritter	In case of an accident, vehicle towing needs to be properly ensured and maintained	M	Ensure vehicle used is taxed and insured for towing gritter	Check insurance requirements
Safety of operative	Accident when using gritter	M	Ideally, have two people in the car and carry a mobile phone.	Stick to agreed route and make sure family members know the routes

**Date of next review May 2019**

**Chairman ..... Date.....**