

DOWN ST MARY VILLAGE HALL
MINUTES OF MEETING HELD ON
14th JANUARY, 2019

- Present:** Alan Clarke, Anthony Martin, Tessa Pluck, Audrey Cook, Nigel Fidock and David Cooper
- Apologies:** Denise Appleyard
- Minutes:** The minutes of the meeting held on the 12th November, 2018 were shared, read and agreed.
- Treasurers Report:** Nigel supplied an up to date Treasurer's report. Nigel informed the committee that the Christmas Event raised £264.93 but Alan donated back the Drinks Licence, therefore, total profit was £285.93. EDF bill due in which, according to Nigel, should amount to £68.34. Tessa gave Nigel £5 from the Sewage Committee, £20 from the Table Tennis Club for the hire of the Village Hall. Nigel informed the committee that Hannah Hockett, the cleaner, will be increasing her rates from the 1st February, 2019 by 50p an hour. Nigel also mentioned that the fire extinguishers are due for inspection this month.
- Matters Arising:** Tessa informed the committee that Andy Rice has replaced the heater under the sink in the kitchen and has also installed a release valve so if the heater overheats, the steam etc. will be released outside as opposed to in the cupboard. This involved drilling through the wall. It was dangerous before but with the installation of the valve, nobody can now get burnt or scalded. With regards to the work that needs doing outside the Village Hall, Tessa is awaiting the number of a person that Andy knows who does odd jobs. With regards to the cleaning of the windows, Nigel is going to have a word with Nigel Penny to get a quote for cleaning the windows in the Village Hall. David Cooper suggested George Metherell of 5 Bewsley Hill, Coppleshill as he also cleans windows.
- Chair's Comment:** Alan thanked the committee for their hard work with the Christmas event. He also mentioned that at the Parish Council meeting, Julie Bullock suggested we move the tree to outside the village hall, tight against the wall which would mean cutting half the tree away and also incurring serious stabilising costs. The committee decided that they prefer the tree where it is.
- Christmas Event:** The Christmas event was discussed in detail and although there were slightly less people this year due to a combination of factors, illness, weather and people away, it was still a very enjoyable evening and raised a nice profit.

This Christmas event is for the community so any profit raised is a bonus. Tessa to send letters to all the people that helped without whom the event would have been difficult to run, namely David & Chris Vennelle for erecting and dismantling the tree, Will Jones for collecting the tree and helping with its erection, Christine Petherick, Jude, Chris Tonkins, Kath, Mick, Sylvia Sage for cooking the sausage and chips. Trevor for giving lots of draw prizes, Kate & Merv Anstey for supplying the tree at a reduced rate, Adam, Lucy & Amber Huntington-Whitely for driving Father Christmas, Bar and food sales Elizabeth & Donald Winsor and Maralyn Cooper for making sausage rolls. Colin & Tessa cemented the hole and Adrian Pike made the hole deeper. The installation of a light on top of the telephone box was a good idea and worked very well. It was connected to the electricity from David Cooper's house. The lights were discussed and it was thought that more robust sets of lights might be a good idea. Roger of Beech Drive to look into this. Nigel suggested that maybe just chips would be adequate for next year. This will be discussed nearer the time. The hostess trolley loaned from Elizabeth Winsor worked very well and kept the mulled wine, sausage rolls and mince pies warm. The amount of mulled wine to be made will be reviewed next year. David Cooper to look into reflective lights.

Next Event: Various future events were discussed including skittle evening, hotpot evening, soup & pudding evening and barbeque. It was decided to hold a pie and quiche skittle evening on the 22nd March, 2019 starting at 7 pm. David Cooper agreed to produce the tickets, posters and flyers. The cost to remain the same as last year, i.e. £6 to include pie/quiche and first drink.

Contract with PCC: Nigel informed the committee that 5 years has elapsed since the Church gave £15,000 for the renovation of the Village Hall, therefore, the contract that was drawn up is expiring. This contract allowed the PCC to use the Village Hall free of charge (4 times a year with access to toilets for weddings and funerals etc.) and Nigel asked the committee to review the situation. Nigel left the room whilst the committee decided what course of action to take. David Cooper suggested a nominal donation especially as Nigel does a lot of work for the Village Hall. The committee endorsed this proposal so Nigel is to discuss this at the next PCC meeting for their comments. It was pointed out that this course of action would be the most tactful way of handling the matter.

Nigel also informed the committee that the Vicar is retiring in August. No replacement has been named.

Any Other Business: Tessa purchased coat hooks for the Village Hall for a sum of £20 so that at our events, people can hang their coats up. It was decided to put these in the actual Village Hall and not in the hallway as it was felt they could be tampered with in that location.

NEXT MEETING:

MONDAY, 11TH FEBRUARY, 2019 AT 7.30 P.M.

Down St. Mary Community Hall
Treasurers Report
12.11.18 – 14.01.19

Balance of Accounts.

£2,135.85	Current A/c
£ 482.76	Clock A/c
£4,158.25	High Interest A/c
£ 535.60	Petty Cash
£7,312.46	Total (£7,409.63)

Expenditure.

£ 340.00	Andy Rice (replacement undersink water heater)
£ 36.00	Hall Cleaning (14.11.18 & 9.1.19)
£ 16.50	SW Water
£ 21.60	Tessa Pluck (materials to secure Christmas tree base)
£ 211.77	Carols on the Green.
£ 625.87	Total

Income

£ 50.00	Hall Hire – (Table tennis)
£ 2.00	Book sales
£ 476.70	Carols on the Green
£ 528.70	Total

Stock

TBA.

Carols on the Green.

Income		Expenses	
£36.00	Food	£ 95.73	Tessa
£ 10.50	Reindeer racing	£ 79.04	Denise
£ 31.00	Guess weight of cake	£ 21.00	Event licence (Alan)
£ 50.50	Sausage and chips	£ 16.00	Tree lights (Nigel)
£ 135.00	Draw		
£ 213.70	Bar		
£ 476.70	Total	£211.77	Total

Profit = £264.93

The main expenditure for this period is the replacement of the undersink water heater. The old one was in a dangerous condition and was likely to explode at some point. The use of the hall by the table tennisers continues to provide a source of income. The Carols on the green community event raised £264.93 in profit. Hannah Hockett will be increasing her cleaning rates from the beginning of February, adding an additional .50p per hour, making it up to £12.50. This will cost us an additional .75p per month on average. We have an EDF bill looming and the fire extinguishers are due for inspection this month.

Nigel Fidock