

SILVERTON PARISH COUNCIL
NOTICE OF MEETING

Dear

I hereby give you notice that a meeting of *Silverton Parish Council* will be held at the SILVERTON COMMUNITY HALL on **MONDAY 1st APRIL 2019** at 7.30 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this day of March 2019 Signed.....
Clerk to the Parish Council

BUSINESS TO BE TRANSACTED

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. Nominate Chairman for the meeting
3. Meeting open to members of the public – 15 minutes
4. To approve Minutes of meeting held on 4th March 2019
4. Review of Action Plan
5. Discussion with County Councillor M Squires and District Councillor B Deed on any relevant issues

6 Planning: (a) **Applications:**

(i) **19/00394/FULL** - Variation of condition 2 of planning permission
17/01751/FULL to allow substitution of plans - Land at NGR 295748 103455 South of
5 Old Butterleigh Road Silverton

(ii) **19/00387/HOUSE** - Erection of two storey extension - Chitterleigh Cottage,
Silverton

Any other applications received since date of Agenda

(b) **Approvals/Refusals (received from MDDC)**

CHANGE OF USE ACCEPTANCE - Prior notification for the change of use of an
agricultural building to 2 residential - Land at NGR 295131 103267(Great Pitt Granary)
Silverton Devon – Patricia Hawkes

NO OBJECTION - Notification of intention to cut back overhanging branches of
hedge and reduce the height of 2 Conifer trees by approximately 2m within the
Conservation Area - Between 72 Wyndham Road & St Marys View, Silverton – Ms M
Moore

APPROVAL - Erection of first floor dormer extension - 14 Wyndham Road Silverton

(c) **Any other planning matters** - None

7. Finances:

(a) Monthly invoices:

- (i) Mrs S Woodland – Clerk’s wages (£568.36) + expenses (if any)
- (ii) Mr D Marsden – Contractor’s monthly invoice (£250.00)
- (iii) MDDC – Play Area Inspections - £190.80 (credit given for incorrect invoice raised by MDDC in March)
- (iv) HMRC – Clerk’s NI + Income Tax payment for final quarter - £520.97

Any other invoices since date of Agenda

(b) Other financial matters

- (i) Consider on-line banking
- (ii) Consider quotes received re Condition Report on Lime Trees on Bury
- (iii) Consider appointment of Internal Auditor due to unavailability of Mr D Hinchcliff

8 Update re Neighbourhood Plan

9. Annual Review of Fixed Asset Register

10. Annual Review of Risk Assessment document

11 Matters brought forward by the Chairman - **[NB: no decisions may lawfully be made under this heading]**

Correspondence received: