

MINUTES OF A MEETING OF BOW PARISH COUNCIL HELD ON 9 JANUARY 2019 AT 7.30P.M.
IN THE COMMUNITY ROOM OF BOW VILLAGE HALL

Present: Mr C D Nicks in the Chair,
Mrs D M Pritchett-Farrell,
Messrs R P Edworthy, C R McAllister, V Steer, T J Vanstone and M C Williams.
Cllr Way (part only).
Clerk: Miss B D Ware.
Members of the Public: Nil

Apologies: Mrs L A Hamilton, Mr R J Yelland and Cllr Squire.

PARISH COUNCIL

1. **Public Open Forum.** No members of the public present; nothing raised.
1. **Minutes.** The minutes of the meeting held on 14 November 2018, having been circulated in advance, were taken as read, approved as a complete and accurate record and signed by the Chairman.
2. **Matters Arising:-**
 - (i) Bow's K6 telephone kiosk and A.E.D. via Community Heartbeat Trust. The new replacement heating mat had been fitted by Alex Bowden Electrical. The unit was currently in the process of being registered by Mr McAllister (copy of doc. required for records). Mr McAllister was also conducting the required weekly checks on the device.
 - (ii) Concrete footpath linking Lilian Close to Bow Village Field. Reference possibility of Sect. 106 funding, M.D.D.C. had advised that it was not certain that it could support a request for funding – clarification on ownership of the footpath and details regarding any maintenance responsibilities would be needed, M.D.D.C. would also need evidence that the use of the footpath was directly related to the use of the Village Field for sports and recreation. M.D.D.C information under *Projects not eligible for Funding* stated “improvements or upgrades to public footpaths and bridleways unless specifically forming part of a wider proposal on the same land for open space or recreational purposes”. Information had been supplied to M.D.D.C. with M.D.D.C.'s further advices awaited. As Bow Village Hall & Field Management Committee had not approached Parish Council for funding, the matter would not be pursued.
3. **Planning**

APPLICATIONS

[18/02035/HOUSE](#)

Proposal: Erection of extension to provide garage and loft store/study above

Location: Comore Farm, Bow, Crediton, Devon EX17 6JA

Site Vicinity Grid Ref: 272421 / 100069

Information had been conveyed electronically to Bow Parish Councillors on 18/12/2018.

Mr Vanstone declared a D.P.I. and left the meeting. Bow Parish Council approved the application.

[18/02048/HOUSE](#)

Proposal: Erection of extension

Location: Caerswell, Bow, Crediton, Devon EX17 6HQ

Site Vicinity Grid Ref: 272417 / 101728

Information had been conveyed electronically to Bow Parish Councillors on 18/12/2018.

Mr Steer declared a D.P.I. and left the meeting. Bow Parish Council approved the application.

PROPOSED & GRANTED NON-MATERIAL AMENDMENT

[18/01592/NMA](#)

Proposal: Non-material amendment for 17/00999/HOUSE to change the roof finish to natural slate and the glazed link to have a natural slate roof

Location: Paddocks Cottage, Nymet Tracey, Bow, Crediton, Devon EX17 6JX

M.D.D.C. DECISION

APPROVAL

[18/01694/LBC](#)

Proposal: Listed Building Consent for the erection of two storey side extension and double garage following partial

demolition of single storey extension and outbuilding.

Location: Paddocks Cottage, Nymet Tracey, Bow, Crediton, Devon EX17 6JX

Site Vicinity Grid Ref: 273352 / 100832

4. **Local, Parish and District, Council Elections 2019.** Parish and District Council elections would be held with the poll date, if seats contested, on 2 May. Parish Council nomination packs, which included all supplementary information, were available online on M.D.D.C. website. M.D.D.C. had organised councillor events for prospective ward councillors at Tiverton, Cullompton and Crediton (the Boniface Centre on 28 January 2019) and arranged publicity. The Clerk had posted Notices and arranged publicity for Bow Parish Council election via the Bow and Arrow. The Clerk would supply URL link to M.D.D.C. website for nomination packs to all Members and paper copies to any Member not internet connected.
5. **M.D.D.C. Section 106 Governance Consultation (30/11/18 – 4/1/19).** At a M.D.D. C. Cabinet meeting in October 2018 it had been agreed that draft governance arrangements would be sent out for consultation with town and parish councils. M.D.D.C. had supplied an explanatory letter and details of the proposed arrangements comprising a document entitled 'Proposed Section 106 Governance Arrangements' and an accompanying flowchart entitled 'Public Open Space Funding Flowchart', for consultation. A guidance document on how to become involved in the process had also been provided. The Clerk had sent all documentation to Parish Councillors electronically 30/11/18, inviting requests for a special meeting to consider documentation, if Members so wished. Without any request for a special meeting received or any comments made no response to the consultation had been submitted to M.D.D.C.
6. **1st Bow Scouts, Request for Funding for an Archery Range Project, Situate Burston Meadow.** Further information and detail from 1st Bow Scouts has been requested but was not yet available. Further clarification from M.D.D.C. reference Sect.106 Funding was also awaited. M.D.D.C. had advised that the erection of a shelter, etc. for archery at Burston Meadow "sounded acceptable in theory". Planning consent for the archery shelter was needed and would be incorporated with a forthcoming Planning application for a second football pitch at Burston Meadow Sport & Recreation Ground.
Section 106 Fund. The Planning Obligations Monitoring Officer had also advised that the Section106 General Fund for Bow (previously stated as £2,242.73) which could be spent on qualifying projects, except the Specific Projects listed, i.e. Play areas within parish of Bow and Phase 2 of creation/improvement of Burston Meadow recreation ground, was now £5,911.49. Whilst thanking Parish Council for the invitation to attend a Parish Council meeting, she had stated that she is office based and could not attend, but that a meeting at Tiverton might be possible.
7. **Local Post Office Service.** A parishioner's email, received in December, stated that no internet signal (again) had been available for the Post Office Outreach mobile van at the Village Hall car park, hence no transactions possible. This was the latest in a very long line of complaints over all (approx. ten) the years since the service had operated. It was anticipated that the outcome of Bow Garden Centre's application to Post Office Ltd would be known shortly. It was agreed to write to Post Office Ltd advising complaints made, over the long term, with the outreach mobile van service which had never been satisfactory, stating also that given closure of local banks with the loss of banking facilities, a greater need existed for a reliable Post Office service, to state also that in the event of an alternative Bow Post Office service becoming available that Parish Council would be very supportive of it.
8. **D. C.C. Highways Matters.**
Speeding A3072 western approach to village (proposed extension of 30m.p.h. limit). Speed checks had still not been carried out but Cllr Way hoped D.C.C. Neighbourhood Highways Team Officer Mr Tucker would conduct the checks in January. Enquiries reference the requested Vehicle Activated Speed Signs (V.A.S.) to Mr Tucker had been passed to a D.C.C. colleague for comment, which Cllr Way would pursue with Mr Tucker.
Suggested Community Speed Watch at Bow. Following the Bow and Arrow article inviting expressions of interest in volunteering to become trained to form a Bow Community Speedwatch group, to date, four/five expressions of interest from local residents had been received. This number was sufficient to take the initiative forward for which Parish Council expressed support. The Clerk had made enquiries on next steps and cost implications (? purchase of speed detection device, hi-vis jackets, etc) via Crediton Police. Police approval for a Bow Community Speedwatch was also needed. Police advices were awaited. Cllr Way suggested that the Crediton Speedwatch group might be willing to assist with info. etc. (and possibly loan their speed detection device for a pilot/trial). The Clerk would contact the Crediton Speedwatch group.

D.C.C. Budget. Cllr Way reported that Government had allocated extra funding across the country for highways maintenance: Devon had been allocated £17-£18m, the majority of which would be spent on bridges but some extra would be used on roads maintenance and would probably be available throughout the 2019/2020 year.
Potholes. Cllr Way spoke about the new 'dragon patcher' machine being used elsewhere to repair potholes – the machine was reported as 8 x more efficient but was very expensive. D.C.C. was considering acquiring two 'dragon patcher' machines.

Gully cleaning. Cllr Way advised that in rural areas gullies were cleaned annually (just a few, not all, had recently been cleaned around Bow) and in urban areas gullies were cleaned three yearly.

D.C.C. Task Group meeting, County Hall on 19/12/18. D.C.C. had supplied a copy of the Notes from the meeting. Mr McAllister had attended and reported advising that most other parishes represented at the meeting also experienced similar traffic speed issues – D.C.C. may look at a speed strategy.

Damaged concrete drainage kerbstones, Winsor Hse & Westwood. The channelled concrete drains, which took roof water from downpipes across the pavement to the carriageway, had been damaged (large vehicles mounting kerb) and would be reported to D.C.C.

Water Lane (at parish boundary), western edge of carriageway erosion. To report the hole and hazard it posed to vehicles to D.C.C.

9. **Monitoring of Services.**

D.C.C. Service satisfactory – comment would not be submitted.

M.D.D.C. Service satisfactory – comment would not be submitted.

10. **Correspondence.**

M.D.D.C. Local Boundary Commission for Mid Devon review in 2019, invitation for representatives of town and parish councils to a meeting at Phoenix House at 7.30pm on 30 January 2019. No Members expressed interest in attending.

M.D.D.C. Mid Devon Local Plan Review, hearing programme for examination published (main hearings to be held 14, 15, 19 & 20 February 2019 at Phoenix House).

M.D.D.C. Communities Together Fund, formerly known as Town and Parish (T.A.P. Fund), info, deadline for Round 2 had been brought forward to 21/2/19 and summary of decisions for Round 1.

M.D.D.C.-notification of key decisions plan published.

Mid Devon Mobility (formerly known as Tiverton & District Community Transport Association), requesting financial support.

M.D.D.C. State of the District Debate, Phoenix House 24/1/19, town and parish council representatives invited. No Members expressed interest in attending.

C.P.R.E. newsletter Devon Voice and invitation to join.

M.D.D.C. Community Policy Development Group, 20/11/2018, agenda.

M.D.D.C. Audit Committee, 20/11/2018, agenda.

M.D.D.C. Cabinet, 22/11/2018, agenda.

M.D.D.C. Regulatory Committee, 27/11/2018, agenda.

M.D.D.C. Scrutiny Committee, 03/12/2018, agenda.

M.D.D.C. Planning Committee, 05/12/2018, agenda.

M.D.D.C. Standards Committee, 12/12/2018, agenda.

M.D.D.C. Council, 19/12/18, agenda.

M.D.D.C. Cabinet, 03/01/2019, agenda.

M.D.D.C. Environment Policy Development Group, 08/01/2019, agenda.

M.D.D.C. Planning Committee, 09/01/2019, agenda.

M.D.D.C. Economy Policy Development Group, 10/01/2019, agenda.

M.D.D.C. Town and Parish newsletter, December 2018 issue, (circulated to Members 01/12/18).

M.D.D.C. press release, celebrating local government: Mid Devon District Council taking part in #OurDay.

M.D.D.C. press release, new Farmers' Market at Tiverton Pannier Market.

M.D.D.C. press release, traders at Tiverton Pannier Market to open every day in run-up to Christmas.

M.D.D.C. press release, Mid Devon District Council marks completion of new social housing units at Tiverton.

M.D.D.C. press release, Mid Devon residents achieve recycling rate of 52% for all waste in 2017/18.

M.D.D.C. press release, plans for a Lidl store in Tiverton approved.

M.D.D.C. press release, Mid Devon District Council encouraging residents to recycle over Christmas period.

M.D.D.C. press release, construction phase of new Premier Inn (part of multi-storey car park) has begun.

M.D.D.C. press release, enhancements to Market Walk, Tiverton, in January 2019.

M.D.D.C. press release, prospective councillor events info. Boniface Centre Crediton 28/1/19, Cullompton 4/2/19 and Tiverton 12/2/19.

Devon Communities Together, community courses for 2019, info + costs.

Devon Communities Together, new course for charities, community groups, village halls and parish councils, info.

D.A.L.C. newsletter, recruitment of a new County Secretary, N.A.L.C. News clerk pay scales 2019/20, smaller authority audits, spring conference 11/2/19 info, discount on Arnold-Baker, VAT making tax digital, new Legal Topic Note LTN31 update, Devon Communities Resilience Forum (Broadclyst 22/11/18), Smart meters info, Healthwatch Devon proposed merger between two (NEW Devon and South Devon) CCGs info.

D.A.L.C. newsletter, recently retired County Secretary Lesley Smith MBE sending best wishes to member councils, NALC News - election resources, spring conference info, new toolkit on digital mapping, toilet tax (proposed 100% mandatory rate relief) info, councillors registering with I.C.O. and Other News - Dartmoor National Park Local Plan consultation and training courses re. Active Bystander Communities to prevent domestic abuse.

D.A.L.C. Royal Garden Party 2019, nominations invited (deadline 23/1/19).

Publications: Healthwatch Devon and DCC Connectme.

11. **Finance.**

Bank balances brought forward: Deposit a/c £7,894.63, Current a/c £17,020.05

ACCOUNTS FOR PAYMENT

Clerk (salary £749.00 + admin/expenses £137.13 qtr. ending 31/12/18) £886.13

H.M.R. & C. (P.A.Y.E. income tax) £187.25

12. **Any Other Business.**

(i) Bow GP Surgery, Patients Participation Group (PPG). Mrs Pritchett-Farrell had attended a PPG meeting at which completed questionnaires (survey via Bow and Arrow October issue) were analysed – results would be made public. A group within the overall patient demographic had been identified as the primary non-attends for Bow GP Surgery appointments. However, only a very small percentage of surveys had been completed and returned. The survey would also be conducted at the North Tawton branch of Bow GP Surgery. Additional doctor hours and weekend appointments, part of a countywide arrangement (Crediton & Okehampton), were being well received.

(ii) Community helipad light. Disturbingly, the light had been found to have been used by local(s) without authority, and been left on for 1-2 days provoking several complaints to Devon Air Ambulance, necessitating Mr Toby Russell to attend. The Clerk had not been notified of the incident which occurred in November. It was unclear how access to the electricity cabinet to switch on the light had been gained, but it was suggested that a tool may have been used. To prevent any misuse/abuse of the light Parish Council would attach a padlock or combination lock.

(iii) Illegal parking. A local resident parked partially across the dropped kerb vehicular entrance at Osborne Cottages, thereby blocking entry/exit for others. To draw it to the attention of D.C.C.'s local Civil Enforcement Officer.

13. **Date of Next Meeting.** Wednesday 13 February 2019 at 7.30p.m. at the Community Room of Bow Village Hall.

This concluded the business and the Chairman declared the meeting closed at 9.20p.m.