

MINUTES OF A MEETING OF BOW PARISH COUNCIL HELD ON 10 OCTOBER 2018 AT 7.30P.M.
IN THE COMMUNITY ROOM OF BOW VILLAGE HALL

Present: Mr C D Nicks in the Chair,
Mrs D M Pritchett-Farrell,
Messrs R P Edworthy, C R McAllister, T J Vanstone, M C Williams and R J Yelland.
Cllr Squire and Cllr Way.
Clerk: Miss B D Ware.
Members of the Public: Nil.

Apologies: Mrs L A Hamilton and Mr V Steer.

PARISH COUNCIL

1. **Public Open Forum.** No members of the public present; nothing raised.
2. **Minutes.** The minutes of the meeting held on 12 September 2018, having been circulated in advance, were taken as read, approved as a complete and accurate record and signed by the Chairman.
3. **Matters Arising:-**
 - (i) Bow's K6 telephone kiosk and A.E.D. via Community Heartbeat Trust. The Clerk had checked with electrician who had not returned the heating mat to C.H.T. The Clerk had also emailed C.H.T. per Parish Council directions at the last meeting. C.H.T. had contacted the electrician who had confirmed that a transformer had been supplied, thereby indicating that the heating mat must have been faulty. C.H.T. had sent a new heating mat which had been passed to the electrician and the old damaged heating mat had been collected, it would be sent to C.H.T. who would return it to the supplier for checking.
 - (ii) Annual Audit, yr 2017-18. External auditor, PKF Littlejohn LLP, had completed the review of the Annual Governance and Accountability Return (A.G.A.R.) on 12 September 2018 and issued the External Auditor Report and Certificate which stated, based on their review the information was in accordance with proper Practices and no matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met. The Notice of Conclusion of Audit had been completed and published on the website. The External Auditor's charge (standard for Part 3 level of audit) was £200.00 + vat, the invoice had been received. For 2018/2019, the submission deadline was likely to be 10 June 2019. Parish Council's normal level of Receipts and Payments being below £25000, it was anticipated that Parish Council could self certify as exempt from review.
 - (iii) Devon & Cornwall Police meeting, 19 September 2018. Mr Williams had attended the meeting held at the Boniface Centre, Crediton. He expressed disappointment; some four police officers had been present at the meeting which simply comprised a PowerPoint presentation. Several attendees had left before the end. It had been conveyed that P.C.S.O. numbers were decreasing. Opportunity for providing feedback had not been available.
 - (iv) Annual Clerks Meeting (26/09/18). The Clerk had attended – topics covered included D.C.C. budget for 2019/20 with speaker Cllr John Hart, M.D.D.C.'s budget 2019/20 with speaker Mr Andrew Jarrett, the Electoral Services manager had addressed parish council elections in 2019 (election packs to be available before the year end), the Returning Officer had spoken about actions required in various election scenarios, M.D.D.C.'s accountant had spoken about parish precepts and M.D.D.C.'s Group Manager for Business Transformation and Customer Engagement had included changes to payment methods (M.D.D.C. to cease accepting cash payments), in her address.
 - (v) Sect. 106 Fund (M.D.D.C. Planning obligation). M.D.D.C. had been advised that Bow Parish Council wished for an officer to attend a meeting – a response, plus information on sums held and how linked, were awaited.
4. **Planning**
APPLICATIONS
[18/01457/FULL](#)
Propos al: Erection of a site office
Location: Land and Buildings at NGR 2723259 101276 Langford Plant Hire, Station Road, Bow, Crediton, Devon EX17 6HX
Site Vicinity Grid Ref: 272340 / 101251
Information had been conveyed electronically to Bow Parish Councillors on 17/09/2018.
Mr Edworthy declared a DPI and left the meeting. Parish Council approved the application.

[18/01458/ADVERT](#)

Proposal: Advertisement Consent to display two non illuminated signs

Location: Land and Buildings at NGR 2723259 101276 Langford Plant Hire, Station Road, Bow, Crediton, Devon EX17 6HX

Site Vicinity Grid Ref: 272340 / 101251

Information had been conveyed electronically to Bow Parish Councillors on 17/09/2018.

Mr Edworthy declared a DPI and left the meeting. Parish Council approved the application.

M.D.D.C. DECISION

APPROVAL

[18/01105/FULL](#)

Proposal: Change of use of land and barn conversion for use as holiday accommodation and the siting of three shepherds huts with parking

Location: Land and Building at NGR 272749 98067 (Hillerton Farm) Bow, Crediton, Devon EX17 5AD

Site Vicinity Grid Ref: 272749 / 98067

5. **Jackman Car Park, Untaxed Vehicle.** An untaxed vehicle (silver Peugeot 205), which had a Statutory Off Road Notification (S.O.R.N.), had been parked, in contravention of rules, but after Notices had been affixed, the car had subsequently been removed.
6. **D. C.C. Highways Matters.**

Speeding A3072 western approach to village (proposed extension of 30m.p.h. limit). D.C.C.'s speed checks had not been conducted (Neighbourhood Team Highways Officer Mr Tucker had been on leave for three weeks but hoped to have a date for speed checks shortly). Cllr Way reminded Parish Council that traffic speed data produced would be based on the 85th percentile. Cllr Way advised that he had received a copy of D.C.C.'s Local Speed Limits policy and would forward same. During discussion, Mr Edworthy commented that enforcement of existing speed limits was actually needed and was the issue. Discussion included Community Speedwatch – an article would be placed in the Bow and Arrow inviting expressions of interest in volunteering to become trained to form a Bow Speedwatch group (with sufficient interest shown Parish Council might assist/support).

D.C.C.'s Highway Maintenance Community Enhancement Fund. Cllr Way commented that the Fund was still available but he wasn't certain whether a vehicle activated radar speed sign would qualify for grant funding.

Winter maintenance. D.C.C was currently undertaking a check of grit bins; parishes were asked to assist by reporting on their bins. Some Bow bins needed grit contents to be topped up.
7. **Local Vandalism.** Cllr Way was aware of recent vandalism problems at Bow, saying both the police and Social Services were involved, he said to ensure that all incidents were reported to the police.
8. **Monitoring of Services.**

D.C.C. Service satisfactory – comment would not be submitted.

M.D.D.C. Service satisfactory – comment would not be submitted.
9. **Correspondence.**

D.C.C. notification of road closure, Bow Pound to Bow Station Cross 20/11/18-23/11/18.

Royal Mail, raising awareness of scam mail, information and poster.

M.D.D.C. Community Policy Development Group, 18/09/2018, agenda.

M.D.D.C. Audit Committee, 18/09/2018, agenda.

M.D.D.C. Planning Committee, 19/09/2018, agenda.

M.D.D.C. Cabinet meeting, 27/09/2018, agenda.

M.D.D.C. Grand Western Canal Joint Advisory Committee, 02/10/2018, agenda.

M.D.D.C. Planning Committee, 03/10/2018, agenda.

M.D.D.C. Scrutiny Committee, 08/10/2018, agenda.

M.D.D.C. Licensing Committee, 09/10/2018, agenda.

M.D.D.C. Regulatory Committee, 09/10/2018, agenda.

M.D.D.C. Town and Parish newsletter, October 2018 issue. (Sent to Members electronically 03/10/18.)

M.D.D.C. press release, Council changing payment methods incl. ceasing taking payments at Phoenix House, from 01/12/18.

M.D.D.C. press release, Mid Devon Local Plan Review Examination (first public hearings 20 & 21 September 2018).

M.D.D.C. press release, Tiverton's Eastern Urban Extension (E.U.E.), planning approval granted for new school.

M.D.D.C. press release, Cullompton town centre relief road to go to public consultation.

M.D.D.C. press release, 2018/19 waste and recycling collection calendars being issued.

M.D.D.C. press release, Court orders resident to pay £800 fine for dropping litter (cigarette butt).

Crediton Police, NHT newsletter October 2018. (Circulated to Members 27/9/18.)

D.A.L.C. newsletter, conference & exhibition (3/10/18) info, upcoming training, N.A.L.C. News (updated G.D.P.R. toolkit, Star Council awards, etc, Aviva community fund and Travel Devon community grant scheme.

Devon Communities Together, Resilience Forum event (22/11/18 at Broadclyst) and Neighbourhood Planning courses (16/11/18 & 22/11/18 at Exeter) information.

Devon Communities Together, upcoming training courses from Devon Community Learning Academy.

Publications: Healthwatch Devon e-bulletin, Healthwatch Voices and DCC Connectme.

10. **Finance.**

Bank balances brought forward: Deposit a/c £7,894.63, Current a/c £18,344.54

ACCOUNTS AUTHORISED FOR PAYMENT

PKF Littlejohn LLP (audit fee yr 2017/18) £240.00

Clerk (salary £749.00 + admin/expenses £142.24 qtr. ending 30/09/2018) £891.24

H.M.R. & C. (P.A.Y.E. income tax) £187.25

11. **Any Other Business.**

(i) Local dog bin interference. Mr Williams queried whether anything further was known. Nothing further had been received, it was understood that other authorities/agencies were dealing.

(ii) Mrs Pritchett-Farrell commented on Bow Medical Practice Patients Participation Group's survey, published in the Bow and Arrow, designed to disseminate certain information and to see/follow trends. Mrs Pritchett-Farrell had attended a P.P.G. meeting that day, she said that all Mid Devon P.P.G.s were now working better, that the public was becoming aware of financial wastage around non-attended appointments, etc. She also said that Clinical Commissioning Group structure was likely to change (it may possibly revert to the previous G.P. owned system) and that weekend surgery appointments, trialled by a group of nine practices, had seemed to go well.

(iii) D.C.C. Locality Fund. Cllr Way said that Bow Village Hall & Field Management Committee had submitted a funding application for a cooker.

(iv) Concrete footpath linking Lilian Close to Bow Village Field. Mr Yelland had received complaints about the poor (hazardous) condition of the short section of path, which needed attention. Discussion ensued around who had installed it and who had responsibility for maintenance. It was understood to have been installed when Lilian Close was developed (1990s). Cllr Squire would make enquiries of M.D.D.C. to establish responsibility for maintenance.

12. **Date of Next Meeting.** Wednesday 14 November 2018 at 7.30p.m. at the Community Room of Bow Village Hall.

This concluded the business and the Chairman declared the meeting closed at 8.40p.m.