

Minutes of the meeting of Silverton Parish Council

held Monday 3rd September 2018

Present: Cllrs J Roach (Chairman), V Maylan, P Allwright F Derbyshire, K Faulhaber & S Roach

Minute 112937 **Apologies**

Apologies were received from County Councillor M Squires

Minute 112938 **Meeting open to members of the public – 15 minutes**

Ryan Parker (Chairman of Football Club) attended the meeting and explained the Club was trying to find funding in order to improve the football pitch for future generations. He explained it was necessary to cut the grass short in order to get it in a better condition but currently the Club does not have the equipment. An application has been submitted to the FA for a grant in the region of £6,000 which would enable them to purchase a ride on mower and aerator. Mr Parker confirmed the Club had previously been told it could not use compost bins for the grass cuttings from the field but the Clerk has recently informed him these could be used. The Chairman pointed out that the original Lease had been granted to the Football Club on condition they applied for grants, at that time, from Play England to improve the facilities and the pitch. The Chairman also pointed out that as a Football Club they would be entitled to apply for grants which the Parish Council would not have access to. It was agreed the Clerk would provide Mr Parker with a copy of the Lease and The Chairman would make enquiries at MDDC to see if there were any funding sources available.

The Bank Statements were available for Councillors to peruse.

Minute 112939 **To consider applications for co-option onto Parish Council**

Mr Anthony Melville gave a resume of why he would like to be co-opted after which Cllr S Roach proposed Mr Melville be co-opted onto Silverton Parish Council. Cllr Maylan seconded the proposal. A vote was taken which was unanimous. Mr Melville signed the Declaration of Acceptance of Officer Form which was counter-signed by the Clerk.

Mrs E Trebble also gave a resume of why she would like to be co-opted after which Cllr Derbyshire proposed Mrs Trebble be co-opted onto Silverton Parish Council. Cllr Faulhaber seconded the proposal. A vote was taken which was unanimous. Mrs Trebble signed the Declaration of Acceptance of Officer Form which was counter-signed by the Clerk.

Minute 112940 **To approve Minutes of meeting held on 2nd July 2018**

Apologies given by Cllr Maylan had not been recorded and Cllr Faulhaber had been shown as both attending and giving his apologies – he had been present at the meeting.

Subject to the above amendments Cllr S Roach proposed the Minutes be accepted as a true record. Cllr Allwright seconded the proposal. A vote was taken with 5 in favour and 3 abstentions

Minute 112941 **To approve Minutes of meeting held on 6th August 2018**

It was noted the Minute had not been displayed on the Noticeboard – the Clerk would rectify this immediately.

Cllr Maylan proposed the Minutes be accepted as a true record. Cllr S Roach seconded the proposal. A vote was taken with 4 in favour and 4 abstentions.

Minute 112942 **Review of Action Plan**

It was noted work had commenced on the War Memorial. Cllr Derbyshire had spoken with the Contractor who had stated that he uses acid to clean the Memorial and he needs to walk around to the Church for water to wash the site. It was confirmed this was the nearest site to obtain water.

With regard to the dead tree on the Pond Site it was agreed to ask Dave Vittles if he would be able to take this down.

It was agreed to check if the work on the bus shelter had been carried out. An invoice from Kevin Luxton had not as yet been received.

Minute 112943 **Discussion with Police Representatives, County Councillor M Squires and District Councillors J Roach and B Deed**

It was agreed to remove Police Representatives from the heading as no Officers attended the meeting.

District Cllr Deed indicated that it had been a quiet month at MDDC. The application for the Exe Valley to be noted as an Area of Outstanding Natural Beauty was raised a few years ago and this was being discussed further. With regard to MDDC's property investment, properties being purchased in the centre of Tiverton were mostly retail although the value of such properties appear to be going down.

District Cllr Roach stated she had only been given a weeks' notice of the intended discussion in relation to the application for AONB. She had written to the head of planning asking why she had been airbrushed out as she had initiated the project and contacted Parish Councils and also Tiverton Town Clerk asking if they supported the application and she had also attended a meeting. MDDC had informed her they had no record of that although she had managed to find paperwork to substantiate her claim.

District Cllr Roach also informed the meeting that she had been in talks with MDDC for a long time regarding the lighting between High Street and Silverdale. She had been told it would cost £6,000 to replace. MDDC have established the path is not in the ownership of the District Council but in the ownership of two private individuals. The current light fittings are now at end of their life and MDDC have suggested they be removed when the system no longer works. District Cllr Roach indicated she would continue to fight this for the foreseeable future.

Minute 112944 **Planning**

Cllr J Roach took no part in the discussions as she is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent parishioners.

(a) Applications

No applications had been received

(b) Approvals/Refusals (received from MDDC)

LISTED BUILDING CONSENT – conversion of Inn to 2 dwellings with removal and replacement of overshot structure – The Three Tuns, Exeter Road, Silverton

APPROVAL – Erection of first floor extension – Queen Anne House, 5D Fore Street, Silverton

APPROVAL – erection of outbuilding and associated external works following demolition of existing garage – Stockwell Cross, Silverton

NO OBJECTION – crown reduce 1 Hazel tree within Conservation Area – West of 8 St Marys View, Wyndham Road, Silverton

LISTED BUILDING CONSENT – 3 replacement windows on front elevation and replace guttering where required – The Old Rectory, 7 Church Road, Silverton

APPROVAL – Installation of a dormer window to south west rear roof pitch – 17 Ellerhayes, Hele

WITHDRAWN – application to install 2 replacement windows on front elevation of 11 Newcourt Road, Silverton

The Chairman moved from the Chair that the above Notices had been noted.

Any other planning matters -

(i) Reporting the outcome of applications

The Chairman stated that she would find it helpful if the Clerk gave brief outline of the Notice when circulating the decisions received from MDDC. It was agreed this procedure would be adopted

Minute 112945

Finances

Monthly invoices:

Chq No	Payee	Amount	Income	Amount
002355	Mrs S Woodland	Clerk's wages (£552.88) + expenses (£46.50)		
002356	Mr D L Marsden	£250.00 (contractor)		
002357	NPower	Electricity re Night Landing Site for period 12/4/2018 to 30/6/2018 = £27.62		

It was agreed the above invoices be agreed – Clerk to establish what the administration charge actually related to in the Npower invoice.

(b) Other Financial matters

(i) Consider possible projects in Recreation Field re future S106 monies

The Chairman reported that an informal meeting had taken place during the Summer to look at the land between the children's play area and the flats with a view to using S106 monies for an area possibly to be used by toddlers. The ideas considered were the provision of picnic tables, trees for shade and possibly static gym equipment in the area for adults. It was noted there had previously been discussed regarding the provision of a zip wire but it was agreed there was not enough space bearing in mind the possible noise to those living in the adjacent flats. Cllr Faulhaber indicated he would prepare a feasibility report.

Cllr J Roach proposed from the Chair that a feasibility report be prepared with regard to the possible use of the land between the children's play area and the flats as a toddler play area and this was unanimously agreed.

Minute 112946 **Preparing specification for grass cutting for year 2019/2020**

Clerk and Chairman will prepare a draft specification for consideration at the October meeting.

Minute 112947 **Finalise draft policies**

Risk Assessment: Cllr Allwright proposed the draft Risk Assessment format be adopted and considered fully at the October Meeting. Cllr S Roach seconded the proposal. Vote taken which was unanimous.

Data Protection Document Instructions: Cllr S Roach proposed these Instructions be adopted after the deletion of the second and third paragraphs which relate to allotments and a cemetery. Cllr Maylan seconded the proposal. A vote was taken which was unanimous.

Retention of Documents and Records – noted

Councillor Privacy Notice – Clerk to clarify with the ICO as Councillor's personal details are already in the public domain by way of their Declaration of Interest forms, election forms etc.

General Data Protection Privacy Policy – Cllr Allwright proposed this document be adopted Cllr Derbyshire seconded the proposal. A vote was taken with 6 in favour and 2 abstentions.

Social Media and Electronic: it was agreed to consider this Policy at the October meeting.

Minute 112948 **Update re Neighbourhood Plan**

Cllr Trebble indicated that she had a meeting with the Planning Officer at MDDC last Wednesday who had advised her the draft Plan was about to be signed off. This will then be sent to Historic England, Conservation and Environment who have 6 weeks to make any comments on the draft plan. The Committee will be contacting Locality regarding additional funding as there will be environmental issues which will need to be addressed in order to prepare a report – this is mainly due to the historic area at the Glebe. Once this stage has been completed the next step will be to prepare other reports and then go out to another consultation.

It was agreed to send an email to Arron Beecham at MDDC thanking him for all his assistance to date in the preparation of the Plan.

Minute 112949 Any Other Business

The Clerk will submit an official complaint to South West Water regarding the lack of clearance of the sump in the Recreation Field.

Cllr Faulhaber stated he had seen our Contractor who was going to put two additional bars on to the top of the litter bins in the Square in an attempt to stop residential rubbish being placed in them.

Meeting closed at 8:43 p.m.

<https://parish.middevon.gov.uk/silverton>