

Minutes of the meeting of Silverton Parish Council

held Monday 4th June 2018

Present: Cllr J Roach (Chairman) F Derbyshire, P Allwright, K Faulhaber, V Maylan & S Roach

Minute 112910 **Apologies**

Apologies were received from District Cllr Bob Deed

Minute 112911 **Meeting open to members of the public – 15 minutes**

Mr Wise requested an update with regard to the War Memorial refurbishment. The Clerk indicated the Contractor had confirmed scaffolding was required due to the height of the Cross and, if not used, the Contractor's public liability insurance was invalid.

Mr Wise stated he was concerned regarding the number of potholes in the Parish. The Chairman pointed out that by paying the Road Warden this is, in fact, double taxation as parishioners are paying twice for the same service.

Minute 112912 **To approve Minutes of meeting held on 14th May 2018**

In Minute 112909, third paragraph, "Mayland" should read "Maylan"

The meeting concluded at 9.00 p.m. and not 9.00 a.m.

Subject to the above amendments Cllr S Roach proposed the Minutes be signed as a correct record. Cllr Allwright seconded the proposal. A vote was taken which was unanimous.

After discussion it was agreed the Clerk would circulate the draft Minutes to Councillors to approve prior to publication when they would have 48 hrs to inform the Clerk of any typographical errors

Minute 112913 **Review Action Plan**

Rope Swing – Clerk to investigate why there is a delay in this being installed.

Emergency Plan – it was agreed this would be removed from the Action Plan and would be reviewed in 12 months from the last review

Police Commissioner – The Chairman would write personally to ask her to attend a meeting.

Minute 112914 **Discussions with Police Representatives, County Cllr M Squires and District Councillors J Roach & B Deed**

No Police report received.

Margaret Squires indicated she had sent a report on various issues. With regard to potholes she urged parishioners to report them individually on the Devon County Council website. She said there has been an increase of pot hole gangs and hopefully outstanding repairs will soon be dealt with. Potholes on "A" + "B" roads will be filled first.

With regard to grass cutting the Chairman had taken photographs of the verges in the village showing the current length of the grass. County Cllr Squires confirmed DCC would be giving

priority to cutting visibility splays on “A” and “B” roads. The Chairman pointed out the length of the grass at Hederman Close is particularly bad and impedes the visibility for drivers exiting Church Road onto Park Road. The Chairman pointed out that the grass on Devon County land had not been cut this year. County Cllr Squires stated she understood MDDC were cutting DCC owned land 4 times per year. She will investigate why the grass has not been cut in the village and in particular the area at Hederman Close.

Cllr S Roach asked County Cllr Squires if it would not make sense if DCC transferred its grassed areas to the Parish Council and the Parish Council could then take over maintenance of these areas.

Cllr Faulhaber informed County Cllr Squires that he recently went to Ashleigh Tip and it was shut by 4.55 although it should not close until 5.00 p.m. He felt by closing early this encourages fly tipping.

The Chairman pointed out the debris on the road from Silverton to Killerton has still not been addressed and is dangerous. The Chairman stated she had reported the problem by telephone on Easter Monday, emailed them twice and had also been on the website and marked the site on the map. County Cllr Squires will look into this.

With regard to the sump in the Recreation Field this has now become filled with silt and branches. An initial report was made in February and this has still not been cleaned out. During times of heavy rain the stream water overflows and causes flooding in Coach Rd/Park Road.

County Cllr Squires stated that the Broadband speeds were being updated gradually

District Cllr J Roach informed the meeting she had sent photographs of the grass cutting to Mr Pritchard at MDDC. The grass on the Housing land should have been cut on 5 week cycle but has not been cut. The grass on other MDDC land is also cut on a 5 week cycle and this has been cut.

Minute 112915 **Planning**

Cllr J Roach took no part in the discussions as she is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent parishioners.

(a) **Applications**

None

(b) **Approvals/Refusals (received from MDDC)**

APPROVAL- The Three Tuns, Exeter Road, Silverton – Variation of Condition 2 of Planning Permission 16/01460/FULL to allow substitute plans

CONSENT – Non-Material Amendment to allow re-position of detached garage, 19 Exeter Road, Silverton

HOUSHOLDER APPROVAL OF PRIOR APPROVAL - erection of an extension, extending to 4.5m to the rear, maximum height of 2.75m, eaves height of 2.75m – 54 Wyndham Road, Silverton

Cllr Maylan proposed the above Approvals/Consent were noted. Cll Allwright seconded the proposal with a vote being taken which was unanimous.

Any other planning matters - None

Minute 112916

Finances

Monthly invoices:

Chq No	Payee	Amount	Income	Amount
002345	Mrs S Woodland	Clerk's wages (£552.88) + expenses (£14.00)		
002346	Mr D L Marsden	£250.00 (contractor)		
002347	Mat Electrics	Electricity connection re Night Landing Site £6,513.46		
002348	ICO	Annual fee (£40.00)		

The Chairman proposed the Council note the above cheques have been issued and signed. Cllr Faulhaber seconded the proposal. A vote was taken which was unanimous

Cllr Maylan informed the Council that NatWest had contacted her to say the ID documents she had provided had not scanned properly into their system. Although she had provided them with the relevant details over the telephone she was not certain they had accepted her as a signatory as yet. The Chairman will contact NatWest to check.

(b) Other Financial matters

(i) To note additional cheques issued during May

Chq No: 002343 – BHF – provision of defibrillator for Ellerhayes - £600.00 – thanks were expressed to the Clerk for obtaining this grant.

Chq No: 002344 – Zurich Municipal – annual insurance - £388.92

The Chairman proposed the Council note the above cheques having been issued since the May meeting. Cllr Faulhaber seconded the proposal. A vote was taken which was unanimous

(ii) Possible War Memorial refurbishment

After discussion Cllr Maylan proposed that the Parish Council revert to Fine Memorials and ask for a quotation for the 4 panels around the Memorial showing parishioners names to be cleaned and repainted together with a new flower vase. Cllr Derbyshire seconded the proposal. A vote was taken which was unanimous. On receipt of the amended quotation the Clerk to circulate to all Councillors for approval. If any Councillor has any concerns regarding the amended quotation the Clerk will add this item to the Agenda for July for further discussion.

(iii) Jubilee Garden – discussion on way forward re maintenance of site

Cllr Faulhaber confirmed he would take a look at the site before the July meeting and provide a draft specification for possible works to the area which, when agreed, can be sent out for tenders.

(iv) Road Warden Scheme – to consider joining scheme and associated costs of doing do

A discussion arose regarding double-taxation on Parishioners if the Parish Council joined the scheme. There would be a large financial impact on the annual budget bearing in mind the time a Warden would need to spend on maintaining the roads and the equipment which would need to be purchased

County Cllr Squires confirmed Road Wardens get paid per pothole filled and she will ask DCC if the Parish Council could carry out the work, the costs would be rebated. She said she is aware that Halberton Parish Council also fill their own potholes

Minute 112917 **Update re Neighbourhood Plan**

It was agreed that the Neighbourhood Plan Sub-Committee be asked to provide the amended version of the Plan by the 11th June in order the Clerk could submit this to MDDC.

Cllr S Roach pointed out that the Clerk needs a new printer as the current printer will not scan items. He queried if the printer purchased for use by the Neighbourhood Plan could now be transferred to the Clerk as it would not be needed in the future by the Committee. The Chairman will make enquiries. It was noted that the Clerk would be required to print out the final version of the Plan if the printer was transferred to her.

Minute 112918 **Matters brought forward by the Chairman**

Tree on Pond Site – the Clerk will ask the Contractor if can remove the dead tree on the Pond Site.

GDPR documentation to be ready for approval/discussion at the July meeting.

Cllr Allwright informed the Council that in South Gloucester they have a “purple bag” scheme for nappies. Used disposal nappies in Devon currently go to land fill and she wondered if a “purple bag” scheme could be implemented in Devon. The Chairman will provide Cllr Allwright with Stuart Noyce’s (head of recycling at MDDC) contact details.

With regard to the rubbish bins in the Play park, these were full today. The Clerk will contact the Contractor.

The Clerk reported she had received a report of the grass cuttings from the Football Field being left. These were going onto the footpath with the result the footpath was becoming slippery.

Meeting closed at 8.30 p.m.