

DOWN ST MARY PARISH COUNCIL

Minutes of a meeting held on Tuesday 8th May 2018 in the Village Hall

Present: Mr M. Austin, Mrs J. Giles-Bullock, Mr D. Skelton, Mr A. Clark, Mr D. Cooper and Mr A. Martin [Clerk]

Apologies: Mr J. Tucker

[2018/5/1] Mr M. Austin took his seat as Chairman

[2] The **Minutes** of the meeting held on 10th April 2018 which had been circulated were amended, approved and signed.

[3] Highways. The plastic bollards and signs marking the flooded ditch were still on Barn Hill and should be removed. The potholes in Chaffcombe needed to be reported. Margaret Squires to be asked if there was any news from the 'Safety Team' re. safety concerns at Morchard Road.

[4] Village Hall. The Summer Fair was to be held on 9th June.

[5] Village Green. The ruts in the green have been rolled. Mr Leach to be contacted about cutting the extra piece of grass. Notice about dog fouling to be put on notice board. MDCC to be contacted about appropriate signs and also to be asked to clarify the dog fouling reporting procedure as it appears to be overly bureaucratic and not very user-friendly. Need to indicate that the green is a children's recreational play area.

[6] Defibrillators. A lottery grant of £6,030 had been approved. New bank account to be opened to keep the money separate and available for future expenses. The boxes would need to be installed by an electrician. The phone boxes needed to be cleaned and professional signs obtained. Plaque acknowledging the grant to be installed.

[7] Bus Shelter & Public Conveniences. Glass in Bus Shelter still needed to be replaced.

[8] Website and Broadband. Suggested a note be put on Facebook telling people to look at the website. Some problems with broadband drop-out.

[9] FINANCIAL REPORT 8/5/2018

Current Account Balance as at 29/3/2018 £4,117.78

RECEIPTS:

Mid-Devon Precept [less DALC subscription]£3,664.82

PAYMENTS:

Cheques Cashed:

Signed Date

339: A. Martin [Purchase of Notice Board] £229.20
 340: Down St Mary Village Hall [Rent] £90
 341: HMRC [PAYE] £100
 342: A. Martin [Salary 2017/8]..... £400

Balance as at 1/5/2018..... £6,963.40

Business Reserve Account Balance as at 7/3/2018 £11,523.44

[Interest: March £0.46]

Balance as at 29/3/2018£ 11,523.90

REQUESTS FOR PAYMENT:

Alison Marshall, Auditor£ 100.00

Stapletons, Accountant £ 72.00

Community First [Annual Insurance].....£211.09

South-West Ambulance [Defibrillators]..... £ 3,360.00

These payments were agreed by all present.

[10] Planning: 00264: 9 Union Hill. Conversion of shed to studio. No objection provided it was not intended for accommodation purposes.

[11] Statutory Documents: The following documents were approved:

FINANCIAL REGULATIONS, STANDING ORDERS, RISK MANAGEMENT SCHEDULE,
 COMPLAINTS POLICY, FREEDOM OF INFORMATION POLICY, DATA PROTECTION POLICY
 ASSET REGISTER

Date of next meeting: Tuesday 10th July 2018

Dates for future meetings in 2018:

Tuesday 11th September, Tuesday 9th October, Tuesday 13th November,

Tuesday 11th December

Signed Date