

Minutes of the meeting of Silverton Parish Council

held Monday 9th April 2018

Present: Cllr J Barrett (Chairman), F Derbyshire, P Allwright, K Faulhaber, V Maylan, J Roach, & S Roach

Minute 112887 **Apologies**

Apologies were received from Cllr G Barrett and District Cllr B Deed. County Cllr Margaret Squires would be late attending

Minute 112889 **Meeting open to members of the public – 10 minutes**

Mr Croome informed the meeting that with regard to the agenda item relating to an Email received in relation to parking on the Pond site this was not the only site that has suffered from damage by either cars parking on green areas or driving over the areas. Wyndham Road and the Triangle at School Rd/Coach Road had also suffered.

Mr James Dishman addressed the meeting and confirmed he would like to be considered for co-option onto the Parish Council when he becomes eligible in September.

Minute 112890 **To approve Minutes of meeting held on 5th March 2018**

Cllr J Roach proposed the Minutes be accepted as a correct record. Jenny proposed correct record. Cllr Allwright seconded the proposal - a vote was taken with 6 in favour and 1 abstention.

Minute 112891 **Review Action Plan**

It was noted the seats in the Recreation Field have now been installed and the paving should have been completed today.

Jubilee Garden – to be placed on the Agenda for June

Tennis lines – Chairman confirmed these had been re-painted

Police – it was agreed to ask the Police Commissioner to the Annual Meeting.

Bus Shelter – Cllr Derbyshire suggested Mr Kevin Luxton be asked to provide a quotation.

Minute 112892 **Discussions with Police Representatives, County Cllr M Squires and District Councillors J Roach & B Deed**

District Cllr J Roach informed the meeting she was attempting to get MDDC to take notice of the Parish Council comments made at meeting and submitted to the Local Authority. She has sent photographs of the sump showing the depth of the silt to County Highways utilising the on-line reporting site. Clerk to ask the Contractor if he would remove some of the rubbish accumulated at the entrance to the sump.

With regard to surface water flooding between Red Cross and the village, this had been telephoned through on the Emergency Number and she had been told someone would carry out a site visit but she did not know if this had taken place. The Clerk to write to DCC regarding the flooding and the general condition of the road. District Cllr Roach stated that there had

been a lot of talk on Facebook regarding the flooding and potholes and these should be reported by individuals direct on the DCC website. Agreed to give the link in the Parish Magazine and social media

Police Report

The Chairman read an email from PCSO Anna Roberts in which she confirmed there had been 14 calls and 6 crimes, 5 of which were domestic related and one related to a theft of oil from an insecure oil tank at Ellerhayes.

Minute 112893 **Planning**

Cllr J Roach took no part in the discussions as she is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent the parishioners.

(a) Applications

18/00180/LBC – Listed Building Consent for the erection of a first floor extension to rear, rethatch cottage with water reed and internal and external alterations – 36 Fore St, Silverton

Cllr Faulhaber proposed the Parish Council supported the above application. Cllr S Roach seconded the proposal. A vote was taken with 6 in favour and 1 abstention

18/00102/HOUSE – erection of a first floor extension to rear – Bakers Cottage, 36 Fore Street, Silverton

Cllr Faulhaber proposed the Parish Council supported the above application. Cllr S Roach seconded the proposal. A vote was taken with 6 in favour and 1 abstention

18/00361/CLU – Certificate of lawfulness for the existing use of a dwelling in breach of agricultural occupancy Condition (J) of planning permission EN7045 for a period in excess of 10 years – Southcoombe Bungalow, Silverton

Cllr Faulhaber proposed the District Council be asked how the breach got to a period in excess of 10 years. Cllr S Roach seconded the proposal. A vote was taken with 6 in favour and 1 abstention

Cllr J Roach took part in discussions on the following application

18/00392/FULL – The Three Tuns, Exeter Road, Silverton – Variation of condition 2 of planning permission 16/01460/Full to allow substitute plans

Cllr Allwright proposed that the District Council be asked to include a condition which would prevent bins being placed at the front of the building. Cllr Derbyshire seconded the proposal. A vote was taken which was unanimous.

(b) Approvals/Refusals (received from MDDC)

- **APPROVAL** – Permanent retention of log cabin for use by full time worker – land at NGR 295174 103122 The Orchard, Great Pitt, Silverton
- **APPROVAL** – Erection of garden room – Glyneath, Silverton
- **APPROVAL** – Retention of change of use of land for the siting of a building for edible flower and wine production – Land at NGR 297341 103332 Yard Down Lane, Silverton
- **TREE PRESERVATION ORDER CONSENT** – fell 2 Ash trees, 2 Sycamores, 1 Cherry, 1 Holly and 2 Beech trees and to crown thin 1 Lime, crown reduce 1 Holm Oak and pollard 1 Willow – Prispén House, Prispén Drive, Silverton

The above Approvals were noted

Minute 112894 **Finances**

Monthly invoices:

Chq No	Payee	Amount	Income	Amount
002369	Mrs S Woodland	Clerk's wages (£551.44) + expenses ()	MDDC – 50% precept	£7,500.00
002370	Mr D L Marsden	£250.00 (contractor)		
002371	MDDC	Play Area Inspections - £286.20		
002372	Gilbert Stephens	Legal fees re first registration of Rec Field - £279.00		
002373	DALC	Annual Sub		
002374	A Issacs	Securing seats and laying slabs (£1,220.00)		

It was noted a payment to HMRC of £423.90 should be made by 19 April 2018 in respect of the Clerk's PAYE

(b) Other Financial matters

(i) War Memorial refurbishment

A DCC Locality grant of £600.00 was to be received - to be an Agenda item for May. It was agreed to contact the British Legion to see if they can assist with funding the refurbishment.

(ii) To consider possible celebrations to mark 100 years since end of WW1

It was agreed to approach the British Legion to ask if they are willing to fund raise/organise a celebration jointly with the Parish Council.

iii) Road Warden Scheme

Cllr Allwright informed the meeting she had spoken to a contact in Broadclyst who already take part in the scheme. A Pallet of 52 tubs of filler which has a shelf life of 6 months costs £465.92 . It was noted that Mr Andrew Baker is a Road Warden for Rewe. Cllr J Roach pointed out that some parishioners object to the Parish Council paying for pot holes to be filled as they are already paying Council Tax w. It was noted training costs may also be included with this scheme. To be an Agenda item for June's meeting.

iv) To consider any projects for S106 Funding

The S106 money from the Old Butterleigh Rd site is allocated for play on the Little Rec. Cllr J Roach explained the background regarding the intention to put a path on the Little Rec leading from School Road to make it safer to use that road as a pedestrian. That issue needs to be discussed with MDDC planning. The Neighbourhood Plan identifies an area of new green space for children to play. This is a definite project if the Neighbourhood Plan goes through.

v) Proposed defibrillator at Ellerhayes

The Clerk reported that TAP funding of £750.00 had been received towards the purchase of a defibrillator at Ellerhayes. There was already a donation from Silverton Parochial Charities of £800.00 and therefore there was a balance of approx. £100

vi) To appoint new signatories for Bank account

Cllr J Roach proposed Cllrs Allwright, Faulhaber and Maylan be added to the National Westminster Bank Mandate as signatories to the Parish Council account. Cllr Derbyshire seconded the proposal. A vote was taken which was unanimous.

Minute 112895 **To consider General Data Protection Regulations**

Parish Council must comply with the GDPR by 25th May. Cllr J Roach explained there were issues of confidentiality which are crucial and all Councillors need to be aware of these issues

Cllr S Roach proposed the Parish Council use the scheme provided by LCCPAS for one year and then review the position. Cllr F Derbyshire seconded the proposal. A vote was taken which was unanimous

Minute 112896 **To consider draft Neighbourhood Plan**

Cllr Derbyshire proposed the meeting be opened to Mr B Croome a member of the Neighbourhood Plan Sub Committee. Cllr S Roach seconded the proposal. A vote was taken which was unanimous. Cllr J Roach gave a brief resume of the history of the plan after which Mr Croome informed the meeting the Plan being considered was the pre-submission version (First Consultation) and confirmed the process remaining before the Plan is submitted for inspection.

Mr Croome indicated that the current map in the Plan showing the Green Spaces will be replaced prior to the Plan being submitted and the Policy Map will also be amended.

Cllr S Roach proposed the Parish Council accepts the Plan in its current form on the understanding the following amendments are completed and the plan is then submitted to the District Council as soon as the amendments are made. Cllr Derbyshire seconded the proposal. A vote was taken which was unanimous.

Note on Page 20 to clarify points "B" and "C" being omitted

Amendments to be made:

Page 22 – current map to be amended before submission

Page 40 – this needs to be amended to reflect a "super broadband" service should be available to the whole of the Parish (1 gigabit)

A vote of thanks was given to Miss Olivia Kennard who has spent an enormous amount of time on the Plan collating all the information and making numerous telephone calls.

The meeting was closed to the public at this point.

Minute 112897 **Update on new Website**

The new website was now "live" with the web address
"<https://parish.middevon.gov.uk/silverton>"

Cllr Derbyshire proposed a vote of thanks to Clerk for the work she had put into getting the website up and running.

Minute 112898 **Speed Watch Update**

PCSO Anna Roberts had confirmed that Silverton Speed Watch is progressing and a speed survey has been conducted and the result was awaited.

Minute 112899 **Draft Parish Council Emergency Plan**

The Clerk reported one volunteer had come forward for the use of a 4 x 4 vehicle

Minute 112900 **Update on Air Ambulance Night Landing Site**

The electrical meter was being installed by Npower on 12th April and the final checks were being made on Monday 16th after which the sit should be operational and test landings will be carried out.

County Cllr Margaret Squires arrived at this point and Cllr F Derbyshire proposed the meeting be opened to allow Cllr Squires to give her report. Cllr Allright seconded the proposal. A vote was given which was unanimous.

County Cllr Squires informed the meeting that there had been numerous complaints relating to potholes and other issues which had arisen from during the inclement weather. She had been busy with the Children's Scrutiny Committee having meetings with Social Workers, visiting Children's Homes etc which she had found very informative.

The meeting was closed to the public.

Minute 112901 **Email from parishioner re cars being driven over the Pond Side (Silverdale/High St junction)**

An email had been received from a parishioner pointing out that cars had been driven over the Pond Site causing damage to the grass area. It was noted there was a problem in the village with a lack of parking spaces. Cllr J Roach stated that historically she had tried to get additional car parking spaces in the village and the Neighbourhood Plan does try to address the problem. It was agreed that long term the Parish Council will continue to ask the District Council asset transfer green areas in the Parish to the Parish Council and Cllr J Roach will make enquiries of the Chief Executive of MDDC.

Minute 112902 **Matters brought forward by the Chairman**

Complaints had been received regarding the length of grass in Little Rec. The Clerk stated that the contractor would be starting to cut the grass as soon as the weather permitted

It was noted the Annual Parish Assembly was to be held on Monday 23rd April 2018.

Cllr Derbyshire stated that it had been brought to her attention that the bridlepath opposite Keywise Cars was being obstructed by two cars being parked in its entrance. The Company had been asked not to park the cars there but to date had taken no notice. Clerk will write to the Company.

As the Chairman was retiring at the May meeting Cllr S Roach proposed a vote of thanks to him for all the work he has carried out during his term as Chairman.

Meeting closed at 9.25 p.m.

<https://parish.middevon.gov.uk/silverton>

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