**Bank reconciliation – pro forma**

Name of smaller authority: Coldridge Parish Counci

County area (local councils and parish meetings only): Devon

**Financial year ending 31 March 2018**

Prepared by\_K Richardson Responsible Financial Office

Date\_3rd May 2018

|  |  |  |
| --- | --- | --- |
| Balance per bank statements as at 31 March 2018: | £ | £ |
|  | 3132.96 |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Petty cash float (if applicable) not appicable |  |  |
| Less: any unpresented cheques at 31 March 2018  | nil |  |
|   |  |  |
|  |  |  |
| Add: any un-banked cash at 31 March 2018 |  |  |
|   | nil |  |
| Net balances as at 31 March 2018 (Box 8) | 3132.96 |  |
|  |  |  |
| ***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***  |
| **CASH BOOK:**Opening Balance 1 April 2017 (Prior year Box 8) 2347.99Add: Receipts in the year 5673.67Less: Payments in the year 4888.70 |  |  |
| Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8) |  | 3132.96 |