

# **DOWN ST MARY PARISH COUNCIL**

## **Minutes of the Annual Meeting held on**

**Tuesday 13<sup>th</sup> May 2014**

Present: Mr J Tucker, Mrs J Giles-Bullock, Mr M Austin, Mr D Skelton, Mr D Cooper , Mr A. Martin [Clerk]

In attendance: Mr A Wyatt, Mr M Madelin & Mr A Busby [MDDC]

1) Apologies: Mrs M Squires, Mr J Daw, Mr A Clark

2) Election of Chairman:

Mr Tucker accepted the chair on a motion proposed by Mrs Giles-Bullock, seconded by Mr Austin and agreed by all present.

Mrs Giles-Bullock was appointed Vice-Chairman on a motion proposed by Mr Tucker, seconded by Mr Cooper and agreed by all present.

Election of Clerk as Responsible Financial Officer

Mr Martin was appointed as responsible financial officer on a motion proposed by Mrs Giles-Bullock, seconded by Mr Austin and agreed by all present.

3) Minutes of Annual Meeting held on 14<sup>th</sup> May 2013. The minutes which had been circulated were agreed by all present and signed by the Chairman.

4) Matters Arising: None

5) Finance: Statement of Accounts – year ended 31<sup>st</sup> March 2014. The statement was circulated & approved by all present. The Annual Governance Statement was also approved & signed by the Chairman.

6) Date of Next Annual Meeting: Tuesday 12<sup>th</sup> May 2015