

**MINUTES OF BUDGET MEETING OF SILVERTON PARISH COUNCIL**  
**Held WEDNESDAY 11<sup>th</sup> JANUARY 2017**

Present: Cllr J Barrett (Chairman) Cllrs G Barrett, F Derbyshire, J Roach, S Roach, O Kennard & A Hill

Minute 112651                      Apologies for absence

Apologies were received from Cllrs A Lawson and P Dixon

Minute 112652                      Meeting open to members of the public – 15 minutes

No members of the public attended

It was agreed “Public behavior at parish council meetings” would be placed on the Agenda for February.

Minute 112653                      Budget items for consideration to include:

(i)                      Additional seating for Children’s Play Area

Various seating was considered by the Parish Council. Cllr J Roach suggested she approach the S106 Officer to establish if funding could be released for benches/seating in Recreation Field but in the meantime a figure of £300.00 be earmarked in the budget. Cllr G Barrett proposed Cllr Roach approach the S106 officer for funding but to earmark £300.00 for the purposes of benches/seating in the budget. Cllr Hill seconded the proposal A vote was taken which was unanimous.

(ii)                      LED Traffic Signs

After discussion Cllr J Roach proposed the Parish Council apply for TAP Funding with a view to providing a LED traffic sign for the village. Cllr S Roach seconded the proposal. A vote was taken which was unanimous.

(iii)                      Possible Night Landing Site for Devon Air Ambulance

Cllr Hill proposed the sum of £500.00 be earmarked to upgrade the tennis hut for the purposes of the night landing site in the Recreation Field. Cllr J Roach seconded the proposal. A vote was taken which was unanimous. £500.

Cllr J Roach indicated she would approach Sylvia Wakeham, Chairman Friends of Wyndham House, to see if they would assist towards the funding of the night landing site.

(iv)                      Projects to be considered for TAP Funding

LED Traffic signs – apply for £2,500.00

(v)                      Consider cost of providing Cell Pave blocks beneath Picnic Benches in Little Rec

The Clerk reported that she had spoken with Ground Trax who had confirmed the cost of Cellpave AP was £10.00 per square meter + transport + VAT. A pallet contained

approximately 80 metres. After discussion Cllr J Roach indicated she would ask if this is something that could be funded through S106

(vi) Cost of replacing Rope Swing in Children's Play area

Cllr S Roach proposed a figure of £500.00 be earmarked for the replacement rope. Cllr Derbyshire seconded the proposal. A vote was taken which was unanimous subject to 3 tenders being obtained.

(vii) Twinning Charter 10<sup>th</sup> Anniversary celebrations

The Chairman reminded the Parish Council that it was the 10<sup>th</sup> anniversary of the Twinning Charter and he suggested the Parish Council might like to arrange a celebration. It was noted that there was a Twinning Committee within the village and any proposal should come via the Committee. After discussion Cllr J Roach proposed the Parish Council would consider any request from the Twinning Committee towards any celebration showing costings and funding. Cllr Derbyshire seconded the proposal. A vote was taken which was unanimous.

(viii) Neighbourhood Plan

The Chairman stated that he understood a further £3,000.00 may be required to finalise the Neighbourhood Plan. Cllr Kennard confirmed there were sufficient funds to cover certain days for the consultant but not sufficient in her opinion to finalise the Plan. She felt the Consultant would need another 7 days which would cost in the region of £2,600.00. Cllr Kennard indicated that the Consultant has lowered his costs from £420 per day to £400. She said there were no experts in relation to planning on the Neighbourhood Plan Committee and therefore they do need to take the Consultant's advice.

Cllr J Roach informed the meeting that the Neighbourhood Plan Committee did not make a decision to ask the Parish Council for funding. A meeting had been held when it was agreed that 3 or 4 members would discuss with the Consultant how the plan would be finalized. Cllr J Roach confirmed she is having a meeting with MDDC to discuss how to progress the Plan and she said the Neighbourhood Plan Committee does not have the evidence to support how much funding is required.

The Clerk pointing out that any request for funding from the Parish Council must come direct from the Committee and a copy of the Minutes containing the resolution in that regard must be provided.

The Chairman stated he was concerned that if the plan was not concluded all the hard work of the Committee would be wasted and it was generally agreed the Plan should be finalized.

Cllr S Roach said he was concerned that the Consultant had already provided a project plan three times previously and the Plan had still not be concluded. Cllr Kennard explained that part of the delay was due to the fact that the Committee were now going down the site allocation plan which has increased the work required and she conceded the Committee had dragged their feet with the second plan provided by the Consultant

The Clerk stated that 5 specifications have been sent out with only 2 tenders being received. The tenders from D&G Home & Garden and L Adams Tree Services were considered and after discussion Cllr J Roach proposed that the Parish Council accept the lower tender to cut the land owned by the Parish Council (to include the Pond Site) from D&G Home & Garden. Cllr G Barrett seconded the proposal. A vote was taken which was unanimous

With regard to the grass cutting required, Cllr Hill proposed the budget to remain at £2,500 = £215 x 12 cuts. The cuts to be requested – one in March, two in April, May June and July (one early and one late), one in mid August, and one in September and October. Cllr J Roach seconded the proposal. A vote was taken which was unanimous.

Minute 112655      Approve appointment of Internal Auditor

The Clerk confirmed Mr D Hinchcliff would be willing to continue to audit the Parish Council accounts at a fee of £225.00

Cllr S Roach proposed Mr D Hinchcliff be appointed the Parish Council's internal auditor for the accounts 2016/2017. Cllr Derbyshire seconded the proposal. A vote was taken which was unanimous

Minute 112656      To consider budget papers prepared by Clerk/Chairman and set precept for the financial year ending 31 March 2016

The draft budget papers were considered in detail and the anticipated expenditure for the financial year 2017/2018 agreed.

After discussion Cllr G Barrett proposed the Parish Council agree a precept for the financial year 2017/2018 of £27,000.00. Cllr Derbyshire seconded the proposal. A vote was taken which was unanimous.

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