

**DOWN ST MARY VILLAGE HALL**  
**MINUTES OF MEETING HELD ON**  
**6<sup>TH</sup> MARCH, 2017**

- Present:** Andie Wyatt, Audrey Cooke, Tessa Pluck, Nigel Fidock, Alan Clarke
- Visitors:** Paula Wyatt
- Apologies:** Denise Appleyard, Anthony Martin
- Minutes:** The minutes of the meeting held on the 20<sup>th</sup> February, 2017 were shared, read and agreed.
- Treasurers Report:** The finances are all looking healthy and a separate balance sheet was supplied by Nigel.
- Matters Arising:** Denise knows of an author in Copplestone who she will approach to open the Summer Fayre. Tessa has paid a £30 deposit for the magician. Hospice care choir is not available but Kath has another choir who she knows and she is going to find out their availability and price.
- Maintenance:** Two new heaters have been fitted. A lot of draught is coming up through the floor and double doors. A handy man is needed to do these jobs and also to paint outside and apply new coat inside. Andy will ask Daveys from Crediton to give a quote.
- Summer Fayre:** Tessa saw someone from Colebrook who might bring plants to the fayre. Audrey will book the wood man. Jude has a bubble gum machine and Audrey will look into its viability. We need to ask Sean Schofield about the bouncy castle again. Paula will ask Matt to look into this. Suggested stalls Cake sales, Sweets in jar, Tombola, Bran Tub, Children's games – Jude. Tessa to ask about the marquee from Copplestone via Ken. Magician to do balloon modelling as well as 2 magic shows. Tessa will ask Sylvia and Kath to do the BBQ at 1 pm. Cream teas later. Denise to organise the egg throwing. There is an actor in Lapford who could be approached if author from Copplestone cannot attend. Tessa will ask Mick to make a number 3 for the banners.
- AGM:** AGM 10<sup>th</sup> April, 2017. Posters need making and put up before the 27<sup>th</sup> March, 2017. Tessa will ask Dave Cooper, when he returns from holiday, to put date on website. Alan mentioned that the website is not working well as nothing seems to be able to be added.

He wondered whether the server company has gone out of business. Andie gave one months notice that he will be standing down at the next AGM. Letter in file.

**Any Other Business:** Andie has not yet heard back from the Charities Commission about the new Governing Document.

It was discussed about having a sub committee who could help with planning and running events but would not have to be trustees as we only need 3 trustees.

4<sup>th</sup> May, 2017 local elections. Hall needs opening early and closing late, also the booths will be delivered the day before.

Kath mentioned that the bell ringers are due to turn up again soon and that they do not normally book.

**NEXT MEETING**  
**AGM MONDAY, 10<sup>TH</sup> APRIL, 2017 AT 7.30 PM**

Andie will email an Agenda for the AGM.