

SILVERTON PARISH COUNCIL

NOTICE OF MEETING

Dear

I hereby give you notice that a meeting of *Silverton Parish Council* will be held at the SILVERTON COMMUNITY HALL on **Wednesday 16th December 2015** at 7.00 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this day of 2015 Signed.....
Clerk to the Parish Council

BUSINESS TO BE TRANSACTED

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. Meeting open to members of the public – 15 minutes
3. To discuss/ consider content of proposed new Parish Website and consider request for final payment due to Spartan Website Design of £651.00