

Minutes of the meeting of Silverton Parish Council

held Monday 3rd October 2016

Present: Cllrs J Barrett (Chairman), G Barrett, A Lawson, F Derbyshire, O Kennard, J Roach & S Roach

District Cllrs J Roach and B Deed

Minute 112602 Apologies

Apologies were received from Cllr P Dixon and County Cllr J Berry

Minute 1125603 To consider applications for co-option as a Parish Councillor

No applications were received

Minute 112604 Meeting open to members of the public – 15 minutes

Mr Green thanked Cllr Kennard for her prompt replies to enquiries raised in relation to the Neighbourhood Plan and asked if Agendas could be posted on the website prior to any meetings. It was noted the Parish Council Agenda had been displayed in the Noticeboard.

Mr J Wise stated that in his opinion County Highways were not doing anything to improve the state of the roads in the Village and suggested the situation would be improved if all the hedges were cut. He said he appreciated there were certain regulations which meant farmers could not cut their hedges until such time as the birds had finished nesting. Cllr Roach pointed out that the condition of the roads was the responsibility of Devon County Council and not the District or Parish Council and she felt a strongly worded letter was needed to be sent to the Chief Executive of DCC. Cllr B Deed pointed out that he understood DCC were on the cusp of losing its contract for road maintenance.

Minute 112605 To approve Minutes of meeting held on 5th September 2016

It was noted on page 1404, Minute 112594, the fifth line should read "... to *bring* into Devon."

On page 1406 the first line should read "... to clear scrub ..."

Subject to the above amendments Cllr Lawson proposed the Minutes be accepted as a true record. Cllr Kennard seconded the proposal – vote taken with 5 in favour and 2 abstentions.

Minute 112606 Matters arising from the Minutes of 5.9.2016

Football Club – the Clerk believed the work had been carried out

Lime Trees on Bury - quotations to be available for November meeting

Electrical Supply to Old Fire Station – Richard Cosway's estimate accepted.

Siting of benches on rec – quotations to be available for November meeting

New Lease re Little Rec – awaiting response from Richard's Educational Charity

Old Hall Site – District Cllr J Roach has confirmed the Enforcement Officer did report to Committee on the state of the hall site after which the wall was re-built and the skip removed. MDDC are monitoring the situation.

Minute 112607 **Discussion with Police Representatives, District Councillors J Roach and B Deed**

Cllr B Deed informed the council that after a meeting lasting 4 ½ hours to consider the allocation of additional land at J27 a vote was taken with 27 in favour and 10 against for the additional land to be included in the Local Plan. The current proposals include leisure, retail and tourism facilities. Additional land would need to be allocated in the Mid Devon area in order to accommodate a further 7,500 houses. Until such time as the new Local Plan is adopted if any applicant appeals against a refusal of planning it is likely the Planning Inspector will overturn the original decision as no Local Plan has currently been adopted.

District Cll Roach pointed out that the land at J27 has gone forward for consultation before a vote is taken to be included in the Local Plan at which stage it will be forwarded to the Inspector for examination. A general discussion arose regarding the MDDC Local Plan and housing needs in general.

Cllr Roach stated that complaints had been received regarding parking on the public grass areas in Hederman Close and Wyndham Road and action will be taken if the requests not to park on those areas are ignored.

The Chairman read an email report from PC Tim Soper. Cllr Derbyshire stated that she had kept evidence in relation to an offence and although this was reported to the Police the evidence was not collected. It was agreed to invite the Police Inspector to the November meeting to discuss policing generally.

It was noted that PCSO Anna Roberts should be back on duty in the village in December.

Minute 112608 **Planning**

Cllr J Roach took no part in the discussions as she is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent the parishioners.

(a) Applications

16/01454/LBC & 16/01460/FULL – Listed Building Consent & Full Planning Consent for the conversion of inn to 3 dwellings and boundary walls following removal of block of 5 letting rooms, part of lavatory building and part of boundary (Revised Scheme) – The Three Tuns, Exeter Road, Silverton

After discussion Cllr Kennard proposed that the Parish Council recommend the number of dwellings be reduced to 2 in the main house and 2 cottages and the MDDC Planning Officer be asked to attend a Parish Council meeting to discuss the application in general. Cllr G Barrett seconded the proposal – vote taken with 6 in favour and 1 abstention.

16/01454/LBC & 16/01453/FULL – Listed Building Consent & Full Planning Consent for the conversion of inn to 3 dwellings and rebuilding of boundary wall following removal of block of five letting rooms and storage and lavatory buildings – The Three Tuns, Exeter Road, Silverton

Cllr Kennard proposed that MDDC be asked if both applications relating to The Three Tuns could be considered as a whole in one application and not two separate applications. Cllr G Barrett seconded the proposal – vote taken with 6 in favour and 1 abstention.

16/01448/FULL – Variation of condition 2 of planning permission 15/00132/FULL to allow substitute plans in respect of change of design – 25 Exeter Road, Silverton

Cllr Kennard proposed that MDDC be advised that the Parish Council feels applicants should adhere strictly to the approved plans and not seek retrospective consideration after completion of the dwelling for variation. Cllr Lawson seconded the application – vote taken with 6 in favour and 1 abstention.

16/01429/FULL – Change of use of hairdressing salon (Class A1) to self contained bed sit (Class C3) (Revised Scheme) - Lawrence's Hair Salon 3A Exeter Road Silverton

Cllr S Roach proposed the Parish Council supports the above application. Cllr Lawson seconded the proposal – vote taken with 6 in favour and 1 abstention

16/01284/FULL – Replacement of existing timber patio door with UPVC door – 3 Prispen House Prispen Drive Silverton

Cllr S Roach proposed the Parish Council supports the above application. Cllr Derbyshire seconded the proposal – vote taken with 6 in favour and 1 abstention

16/01388/HOUSE Householder Application - Erection of a two-storey extension and garage and alteration to existing access - Wyndhams, School Road Silverton EX5 4JH

It was noted works had already commenced at the property and the Clerk to check if consent had already been granted. If consent had not been granted Cllr S Roach proposed the Parish Council supports the above application. Cllr Derbyshire seconded the proposal – vote taken with 6 in favour and 1 abstention

16/01478/CAT – notification of intention to remove 1 Leylandii and 1 Lawson Cypress Tree in a Conservation Area – The Berry Barn, 4 Church Road, Silverton

Cllr Kennard proposed the Parish Council supports the above application. Cllr G Barrett seconded the proposal A vote was taken with 5 in favour and 2 abstentions.

(b) Approvals/Refusals (received from MDDC)

APPROVAL – conversion of existing practice to dwelling with parking and garden – Exe Valley Practice, 3 Coach Road, Silverton

APPROVAL – Replacement of existing barn with new store and barn and installation of tennis court (Revised Scheme) – Aishe Barton, Old Butterleigh Road, Silverton

(c) Any other planning matters

None

Minute 112609 **Finances**

(a) Monthly invoices

Chq No	Payee	Amount	Income	Amount
002237	Mrs S Woodland	£550.48(wages) £25.00 (expenses)	Locality (new St George Flag)	£43.20
002238	Mr D L Marsden	£250.00 (contractor)		
002239	Grant Thornton	£240.00 (annual audit)		
002240	MDDC	£1,992.82(DCC grass verge cutting)		
002241	Mr S Land	£45.00 (weed killing etc- Aug payment)		
002242	CANCELLED	Spoilt cheque		
002243	Playsafety Limited	£201.60 (Annual ROSPA report)		
002244	Mr S Land	£45.00 (weed killing etc- Sept payment)		

The above were authorised for payment save for the invoice received from MDDC in relation to the grass cutting of verges. It was agreed to obtain a breakdown of the cuts carried out before payment is made.

Cllr Kennard confirmed she had met Mr Land to clarify the areas to remove brambles and weed kill.

It was noted the Contractor was making weekly visual check of the Recreation Field and Children's Play area and providing the Clerk with a completed Checklist for each check.

(b) Other Financial matters

(i) HMRC – noted Clerk's PAYE of £428.43 was due for payment by 19th October 2016

(ii) Tree replacement on Bury

Cllr Kennard confirmed native trees were susceptible to disease and a discussion arose regarding the suitability of ornamental trees. After discussion it was agreed Cllr Kennard would obtain a quotation for the provision of 3 Crab Apple trees. On Agenda for November

(iii) Update re removing electrical supply to Old Fire Station

The Chairman stated that it was hoped Mr Cosway would carry out the work within the next 7 to 10 days.

(iv) Possible provision of additional benches for Children's Play Area

To be considered at the 2017 Budget Meeting

(v) To consider any projects re TAP Funding

A proposal to extend the high fence behind the goal in Coach Road was suggested but it was noted this was the responsibility of the Football Club and not the Parish Council.

Cllr S Roach suggested that additional notice-boards could be provided in the village as in his opinion the various posters on the telephone poles throughout the village looks awful. He suggested an approach could be made to the Churches in the village to see if they would agree to site a public notice-board on their land and possibly notice-boards could be erected at the entrances to the Recreation Field. Cllr Kennard queried if this would actually prevent fly posting. It was agreed to obtain figures for an A2 notice-board constructed in wood. On Agenda for November.

(vi) PWLB payment – it was noted a payment of £1,442.19 was due on the 7th October 2016

(vii) Consider quote re cementing picnic table in Little Rec

The Chairman indicated a response was awaited from Andy Isaac as to whether his original quotation was still valid. Cllr S Roach queried whether the wood should be protected and the Chairman confirmed he would check with the supplier.

With regard to the fixing of the picnic table in the Little Rec, it was agreed to obtain an updated quotation.

(viii) Provision of Christmas Tree

It was noted the Parish Council had been offered a Christmas Tree from an allotment holder last year which had to be declined and it was agreed to check if this was still available.

With regard to the Christmas Tree Festival in the Church a tree can be obtained via the Church at a reduced price and Cllr J Roach proposed the Parish Council take part in the Festival and purchase a tree. Cllr Lawson seconded the proposal – vote taken which was unanimous. It was noted the theme for 2016 was “recycling”.

(ix) Purchase of new computer

The Chairman pointed out that the Clerk had been experiencing problems accessing the computer over the past 2-3 weeks and it was noted this was now over 10 years old. Cllr S Roach suggested a laptop would be more practical and Cllr Kennard suggested an approach is made to the computer shop in Cullompton who she uses and who she would highly recommend. After general discussion Cllr J Roach proposed that the Parish Council agree in principle to a laptop being purchased and Cllr S Roach would make the initial enquiries and liaise with the Clerk after which details of the cost to be circulated to all Councillors for their approval or otherwise. Cllr J Roach also proposed that Standing Orders relating to the provision of 3 quotes be suspended in this instance. Cllr G Barrett seconded the proposal – vote taken which was unanimous

Minute 112610

Update on Neighbourhood Plan

Cllr Kennard thanked everyone who attended the recent Consultation, who made comments and also thanked the Committee for their work to date. A lot of positive comments had been received with nearly 300 attending the Consultation with others viewing the documentation on line.

It was agreed to check with our Contractor that the leat is being cleared on a regular basis.

Minute 112611 **Letter from DCC re Asset Transfer of grass cutting area + email from Glyn Hibbert re grass cutting**

A letter had been received from DCC in response to the Parish Council’s request that the grass cutting area be transferred to the Parish Council. DCC had indicated that whilst they would not consider an Asset Transfer it will be approaching the Parish Council in the coming months with regard to the service to be provided during the 2017/2018 season. Cllr J Roach stated that DCC wants the Parish Council to pay for cutting these areas it does not want the Parish Council to have any control over how many cuts are made during a Season. She said she felt this was very one-sided and DCC were reneging on their responsibilities with weeds everywhere in the village and the roads in a bad condition. Cllr J Roach proposed that the Parish Council ask Mr Whitton, or a Cabinet Member for County Highways, to attend a Parish Council meeting to discuss the position in general.

Minute 112612 Request to support TAP Fund Application by Bradninch Youth Centre Trust re resurfacing

The Clerk indicated she had received confirmation from the Bradninch Youth Centre Trust that they were not proceeding with this application.

Minute 112613 Consultation by BT on proposed removal of certain public payphones across MDDC area

It was agreed this did not affect Silverton

Minute 112614 Defibrillator training/Save a Life Evening

After discussion it was agreed to hold a Save a Life event in conjunction with the November Mini Market on the 5th November. It was also agreed to publicise the whereabouts of the defibrillator by means of a photograph on the Website, in the Parish Newsletter and on the Notices relating to the Public Consultation of the Neighbourhood Plan

Minute 112615 Matters brought forward by the Chairman

The Chairman stated that the Contractor had placed the Green Bins from the Little Rec in the Square but these have not been emptied by MDDC for the past 2 weeks. Clerk to inform MDDC

The Chairman informed the Council that there were 10 pot rivets missing from the BMX Track equipment – Clerk to inform Michael Watts at MDDC

Cllr J Roach pointed out that there was no wheelchair access to the Little Rec – Clerk to contact Richard's Educational Trust

Cllr G Barrett informed the meeting the next Litter Pick will be held on the 12th November 2016-10-15 a.m.

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