

MINUTE OF THE MEETING OF SILVERTON PARISH COUNCIL
held MONDAY 6th JUNE 2016

Present: Cllr J Barrett (Chairman), Cllrs G Barrett, A Lawson, J Roach, S Roach & P Dixon

Minute 112554 Apologies for absence

Apologies were received from Cllr O Kennard & District Cllr B Deed

Minute 112555 To consider any applications for co-option as a Parish Councillor

None

Minute 112556 Meeting open to members of the public – 15 minutes

Mr Green queried what constituted “correspondence” under “Matters brought forward by the Chairman”. The Clerk indicated this would include such correspondence as she had not been able to deal with during the month and such items as notices re road closures etc. Mr Green saying some of his emails to the Clerk had not been acknowledged and this was noted

Mr Jim Wise queried the information given on Road Signs informing of anticipated works which indicated up to 5 days for works which should not take more than one day to complete. County Cllr J Berry explaining the reasoning for the information given on the signs.

Mr Richard Jephcott of Silverton Football Club addressed the meeting and explained he was trying to clarify certain matters relating to the Football Club. He asked why the Parish Council did not cut the Football Field grass. Cllr J Roach explained to him that the Football Club had the benefit of a Lease of the Football Field whereby no rent is payable and in return the Football Club must cut the grass. Mr Jephcott confirmed the Football Club was aware of the goalpost being rotten and this was being addressed. The Chairman confirmed the metal fencing behind the goal which prevents balls going into Coach Road needs replacing. The Parish Council is replacing the wooden fence on the boundary of Coach Road and the Recreation Field. It was agreed the Clerk would send Mr Jephcott a copy of the Lease for his record purposes

Minute 112557 To approve Minutes of meeting held on 9th May 2016

Cllr G Barrett proposed the Minutes be signed as a true record. Cllr Lawson seconded the proposal. A vote was taken which was unanimous.

Minute 112558 Matters arising from Minutes of 9.5.2016

Notice board – The Clerk had made enquiries but could not locate any cork sheeting/tiles which are suitable for external use. Cork Pin-Board tiles are available – pack of 4 (pack coverage 4 sq feet) for £8.88 or 9 tiles which cover 1 sq yard for £20.99 on Amazon (free delivery). Cllr G Barrett queries if the cord could be sealed and Cllr S Roach indicated this could be varnished and proposed the Parish Council purchase a pack heavy duty tiles (£20.99). Cllr G Barrett seconded the proposal A vote was taken which was unanimous

Second Defibrillator - the Headmistress of Silverton Primary School has confirmed she would support a defibrillator being sited at the School but she had to obtain formal agreement from the Education

Department. She has submitted our request and will come back to us as soon as she can. It was noted that the defibrillator in the Square was now working

Jubilee Garden – Steve Land has been asked to weed kill the brambles/dandelions along the path only.

Annual Audit – papers have been submitted to Grant Thornton (external auditors) and the relevant audit papers have been uploaded to the Website to comply with the regulations.

Minute 112559 Discussion with Police Representatives, County Councillor J Berry, District Councillors J Roach and B Deed of any relevant matter

County Councillor J Berry informed the Council that the 2016/2017 Tap Fund opens for applications from 01/06/2016 and this fund is now clustered by County Ward instead of Parish as previous. The funding will be based on the number of registered electors in each County Ward. Claims for road maintenance/drainage clearance etc will be permitted but it would be beneficial if any applications are linked in with other Parishes.

With regard to grass cutting County Cllr Berry confirmed DCC was paying MDDC to carry out verge grass cutting but due to the cost cutting, grass cutting is being reduced with several councils contributing to MDDC towards the grass cutting cost. DCC are only cutting grass where there are splays and this is for safety reasons. DCC has been allocated a reasonable sum of money for pot hole maintenance throughout the County. Cllr S Roach pointed out that previously when potholes have been filled this has lifted with the result the potholes are larger than originally.

District Cllr J Roach confirmed she had called in the planning application for Exeter Road and this was going to Committee this Wednesday with a recommendation for approval.

With regard to the Hall site, the Head of Planning visited last week and confirmed a S125 Notice was going to committee in July. District Cllr Roach informed the meeting she had complained to the Chief Executive regarding the grass cutting situation and had explained there were three different authorities who cut the grass within the village namely DCC, MDDC and the Parish Council. She said parishioners were paying for cuts and these are not being carried out and she remains in correspondence with the Chief Executive in order to try and resolve the problem. With regard to potholes, District Cllr Roach asked County Cllr Berry if an officer could carry out a site visit in Silverton as potholes are bad throughout the village and probably the worse ever. County Cllr Berry stated that he would need a list of the location of potholes and School Road, Oak Close, Newcourt Road & Tiverton Road were mentioned to him. District Cllr Roach asked County Cllr Berry who had responsibility for weed clearance in the village. County Cllr Berry stated that this was something the Lengthsman would carry out and the Parish Council may get his services if we ask for him for a day to carry out a list of work. County Cllr Berry informed the meeting that some parishes were employing their own contractor to carry out weed clearance to pot hole filling but it would be necessary for any such contractor to be suitably qualified. The Chairman stated he felt this was not fair as parishioners were paying their Council Tax already and would have to pay extra if such services were provided by the Parish Council. District Councillor J Roach queried whether the Parish Council could ask the Scrutiny Committee to consider the effects of the cost cutting. District Cllr Berry indicating that the cost cuts have already gone through Scrutiny and been agreed. District Cllr J Roach pointing out that the state of the grass cutting in the Parish and in Devon generally can have an adverse effect on tourism especially where roundabouts and verges are looking scruffy and this also has a knock on effect for people living in the area – i.e. pride in their community. County Cllr Berry saying that everyone must take responsibility for their own areas and stop throwing rubbish on the ground etc as MDDC/DCC cannot afford to cover these expenses. District Cllr Roach pointing out that the Localism Act allows for transfer of assets and it may be that the

Parish Council should take over responsibility for all grass cutting and it was agreed this issue be placed on the Agenda for July.

With regard to the report by the Police, PCSO Randle had confirmed during May there had been a burglary in Exeter Road and one domestic assault. The Chairman confirmed he had asked for someone to attend this evening's meeting to discuss speeding in the village but had received an email from PC Tim Soper who is one of the Tiverton Neighbourhood Police Officers to say that unfortunately no-one from the Police was able to attend.

Cllr G. Barrett proposed & Cllr S. Roach seconded that the meeting be closed. A vote was taken which was unanimous. Mr Jephcott pointed out that a Parish could arrange its own community speeding checks. District Cllr J Roach confirmed the Parish Council had considered this option previously but did not get sufficient volunteers within the village to enable the scheme to proceed.

Meeting re-opened

Minute 112560 Planning

Cllr J Roach took no part in the discussions as she is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent the parishioners.

(a) Applications

15/00904/FULL – erection of bungalow following removal of garage and shed – 4 Exeter Rd, Silverton – Mr M Compton

Cllr S Roach proposed the Parish Council does not support the above application on the grounds of overdevelopment of site and insufficient amenity land. Cllr G Barrett seconded the proposal. A vote was taken with 4 in favour and 2 abstentions

16/00616/FULL – retention of change of use of existing agricultural building to commercial storage (Class B8) – land and building at Dunsmore, Silverton

Cllr S Roach proposed the Parish Council supports the above application. Cllr A Lawson seconded the proposal. A vote was taken which was unanimous

(b) Approvals/Refusals (received from MDDC)

APPROVAL – installation of 2 pitched roof dormer windows and erection of extension to rear – 1 Old Butterleigh Road, Silverton

APPROVAL- erection of agricultural farm manager's dwelling – Silverhay Farm, Silverton

APPROVAL – erection of First Floor extension – 1 Poundsland Cottages, Silverton

APPROVAL – change of use of land to mixed use for agriculture and dog training, erection of a building for dog training facilities and agricultural storage, formation of new parking area and alterations to vehicular access – Land near Great Pitt Granary, Silverton

APPROVAL -14 Silverdale, Silverton – erection of single storey side extension and porch in place of existing garage and erection of conservatory to rear

(c) Any other planning matters

16/00734/CLP -3 High Bullen, Silverton = Certificate of lawfulness for proposed erection of porch –
Application withdrawn

Livinghayes Barns, Silverton – application has been made to MDDC to discharge Planning Conditions 12, 13, 14, & 15 of application number 12/01426/FULL
Minute 112561 Finances

(a) Monthly invoices

Chq No	Payee	Amount	Income	Amount
002211	Mrs S Woodland	£546.01 (wages) £25.00 (expenses)	SWEB - wayleave	£35.55
002212	Mr D L Marsden	£250.00 (contractor)		
002213	Information Commissioners	£35.00 (annual fee)		
002214	Mr S Land	£45.00 (monthly invoice)		
002215	Mrs G Barrett	£200.00 (float for Queen's 90 th Birthday Celebrations)		

B Other Financial matters

(i) To discuss applying for Grant for adult gym equipment for Recreation Field

Cllr Dixon explained that the gym equipment can be used by adults and children and would generally improve the health of everyone. Cllr S Roach proposed the Parish Council submit an application for a grant for adult gym equipment. Cllr Dixon seconded the proposal. A vote was taken which was unanimous.

(ii) Float required for Queen's 90th Birthday Celebrations

Cllr G Barrett stated that she felt a float for the Celebrations in the sum of £200 would be required. Cllr J Roach proposed a cheque in the sum of £200.00 be made payable to Cllr G Barrett in order to use as the float for the 90th Birthday Celebrations. Cllr Lawson seconded the proposal. A vote was taken which was unanimous..

(iii) "No Dog" signs for Recreation Field

Stencils were available from Stencil Warehouse for the entrances to the Recreation Field at a cost of £33.60 + postage of £2.50 . Paint would also be required. Cllr J Roach proposed the Parish Council purchase a stencil. Cllr G Barrett seconded the proposal. A vote was taken which was unanimous. It was agreed to contact the Dog Warden to establish what paint MDDC use for their signs.

Cllr Dixon pointing out that as the Little Rec has a dog bin situate within its boundaries the position is confusing to Parishioners as no dogs are permitted in Little Rec. Cllr G Barrett proposed the Richards Educational Charity be approached with a view to putting a "No Dog" sign on the step to the Little Recreation Field. If the Charity agrees the request a 9" x 12" stencil would be purchased at a cost £12.60. Cllr Lawson seconded the proposal. A vote was taken which was unanimous.

(iv) Consider quotation from MDDC for bi-monthly play area inspections

MDDC had confirmed the cost of bi-monthly inspections is the same as monthly inspections – i.e. £26.50 + VAT for the Children's Play Area and £27.50 for the BMX Skatepark. Cllr S Roach proposed MDDC is asked to carry out bi-monthly inspections with an extra inspection to be incorporated to ensure inspections are carried out during June and August inspections. Cllr G Barrett seconded the proposal –

a vote was taken which was unanimous. The Clerk to enquire as to whether or not a written report would be available to the Parish Council after each inspection

(v) Note Wayleave payment of £37.55

Noted

(vi) Consider request from Silverton Parish Magazine to sponsor a print run for the Street Market - £118.00

An effort was being made to increase the circulation of the Parish Newsletter and a stall is being taken at the Street Market when copies will be distributed and hopefully additional people will subscribe to the Newsletter. 200 copies are being printed at a cost of £118.00. Cllr J Roach proposed that the Parish Council agree to cover the cost of the additional copies in the sum of £118.00. Cllr Dixon seconded the proposal – vote taken which was unanimous

(vii) Consider Play Area Safety Inspection Reports

The Chairman stated he had only glanced over them. However, he noted that ROSPA had indicated the roundabout was not at the correct level. When the equipment was recently reinstalled MDDC carried out an inspection, as the Chairman was not qualified to do so, and confirmed it complied with the appropriate Regulations. It was agreed to revert to MDDC pointing out the discrepancy between MDDC and ROSPA and asking for clarification.

(viii) To note national pay increase for Clerk - £6.83 per month

Noted

(ix) It was agreed the Clerk to order a replacement Union Jack flag at a cost of £43.20. County Cllr Berry confirmed he would be meeting this cost from his Locality Budget.

Minute 112562 Neighbourhood Plan including consideration of Objectives (a) Explore/need support for further traffic restrictions (b) take care of community land and spaces

Cllr J Roach indicated that two issues had arisen namely (i) guidance was required from the Parish Council as to whether they wished the Committee to look at traffic problems (speeding etc) and (ii) community land and space and in particular where one dwelling is demolished and two are put in its place – i.e. perceived over development of site. In order for the Committee to be able to investigate the issues it requires specific instructions from the Parish Council. Cllr S Roach proposed that the Parish Council request the Neighbourhood Plan Committee to look into traffic problems within the village and also consider community land and space. Cllr Dixon seconded the proposal – a vote was taken which was unanimous.

The Third public consultation was scheduled to take place on Friday 8th July in The Lamb Shed and Saturday 9th July in the Community Hall

Minute 112563 Little Rec Lease – consider whether to request new Lease from Richard's Educational Charity

The Clerk informed the Council that the current lease under which the Little Rec is held is due to expire on the 28.9.2016 and the Richard's Educational Charity has asked if the Parish Council wish to apply for a new Lease. After discussion Cllr J Roach proposed the Parish Council apply for a new Lease. Cllr G Barrett seconded the proposal – vote taken which was unanimous.

Minute 112564 Consider creation of Silverton Parish Council Facebook Page

Cllr Dixon stated that he felt a Parish Council Facebook page would be beneficial for the village and would be a way which the Council could keep parishioners informed. After general discussion Cllr J Roach proposed that the Parish Council trial a community page with a link to the Parish Council website for a period of 6 months after which the matter would be reviewed. Cllr Dixon seconded the proposal. A vote was taken with 5 in favour and 1 abstention.

Minute 112565 To discuss possible funding avenues to support Devon Air Ambulance night flying and possible landing site in Silverton

After general discussion Cllr S Roach proposed that the Clerk ask the Devon Air Ambulance to carry out a survey on the Football Pitch as to whether or not this site would be viable for night landings. Cllr Lawson seconded the proposal – a vote was taken which was unanimous.

General discussion also took place as to possible alternative sites including the Primary School playground and the Jubilee Field.

Minute 112566 Queen's 90th Birthday Party Celebrations – update

The Chairman reported preparations were going very well. Unfortunately there would be no face painting but the Committee is trying to find an alternative.

The Clerk to establish if St Johns Ambulance carries its own defibrillator. The Chairman confirmed he is to collect the defibrillator from Wyndham House Surgery for the event. It was noted that as Cllr S Roach was not a Committee member it was necessary to update the telephone number given to St Johns Ambulance for contact purposes.

Minute 112567 To discuss Defibrillator training

A personal trainer in the village had offered to provide training on the use of the equipment and Dr O'Brien had also indicated he would give training if required. Cllr Dixon stated that it was anticipated training would take place at the Silverton Evangelical Hall due to the Community Hall having regular bookings and was fairly booked up. It was agreed it was necessary to establish how many can be trained at one session. Cllr Dixon will arrange possible dates for training and the Clerk will establish via Dr O'Brien how many can be trained at each session. It was agreed that it may be possible for Dr O'Brien to carry out some training during the day and the personal trainer to do so during the evening.

Minute 112568 Condition of the Jubilee Garden (requested by Cllr Dixon)

Cllr Dixon asked for clarification as to what work was being carried out and when. He confirmed he had spoken with Cllr Kennard as he had received complaints regarding the condition of the Garden and this needs addressing. The Chairman indicated that Mr Land had asked for clarification as to where he should be weed-killing and it was agreed to ask Cllr Kennard to meet with him.

Minute 112569 Footpath from School Road to The Square

District Cllr Berry confirmed he would chase DCC as the Clerk had received no updating response to date.

Minute 112570 Matters brought forward by the Chairman

Correspondence

Temporary Prohibition of Traffic Notice – Monday 6 June to Friday 10th June – (a) Yards Down Lane to The Gables, Silverton (b) Lease Hill, Silverton and (c) Kenson Hill and Exeter Road, Silverton

Cllr J Roach stated that when she was in France recently when people drove at the right speed a sign showed a “smiling face” but when driving over the limit this showed a “sad face”. The Clerk to establish from DCC the cost of these signs. Cllr J Roach confirmed she would obtain the contact details for the new Police Inspector at Tiverton.

Bushes at the top of School Road to the right hand side driving towards the Square are growing out at least 3 feet and making pedestrians walk dangerously into the road. County Cllr Berry confirmed he would report this to the appropriate department.

DRAFT