

Minutes of the meeting of Silverton Parish Council

held Monday 4th September 2017

Present: Cllr J Barrett (Chairman), Cllrs G Barrett, K Faulhaber, J Roach, O Kennard, S Roach and A Hill

District Cllrs J Roach, B Deed and 2 members of the public

Minute 112762 Apologies

Apologies were received from Cllrs F Derbyshire, A Lawson & County Cllr M Squires

Minute 112763 To consider applications for co-option as a Parish Councillor

None

Minute 112764 Meeting open to members of the public – 15 minutes

Mr Roger Tucker confirmed to the meeting that as a result of the flyers circulated within the village one volunteer had come forward to assist with the Youth Club. Sadly due to personal reasons this offer had now had to be withdrawn. The Club were advertising for paid sessional workers but the closing date for applicants had not yet been reached. The required funding target had not as yet been achieved and Mr Tucker asked if the Council's policy for not providing revenue funding could be reviewed. Cllr J Roach explaining once a resolution has been made by the Parish Council this cannot be reviewed under Standing Orders for a period of 6 months. The Chairman confirming a request for funding can be discussed further in January 2018

With regard to the planning application relating to Roosters which was to be considered this evening Mr Wise confirmed nothing in the application had changed. The application was exactly as presented previously when the Parish Council supported the application and he asked for the continued support of the Parish Council.

Minute 112765 To approve Minutes of meeting held on 3rd July 2017

Cllr S Roach proposed the Minutes be accepted as a true record. Cllr A Hill seconded the proposal. A vote was taken which was unanimous.

Minute 112766 Matters arising from the Minutes of 3.7.2017

Mr Green – All 2017 Minutes uploaded to the Website had been altered to reflect the amendments agreed at following meetings.

Silverton Football Club –the Football Club had not been in contact with the Clerk in relation to either a specification or costings for Notice Boards in the Recreation Field.

Annual Audit - clarification had been given to the Auditors as to why the value of the Asset Register had increased significantly (provision of children's play park and BMX facility) after which the Auditor had confirmed all was in order. No official notification as yet but Grant Thornton have a time limit of 30 September to inform the Council of the result of Audit.

War Memorial – A Pre-Grant Form had been submitted to the War Memorials Trust and a decision is awaited as to whether or not grant funding will be available to clean/restore the War Memorial.

Police Meeting – A response had been received from PCSO Roberts which had been circulated to all Councillors in which she confirmed her senior officer would be happy to answer any questions from parishioners. He is currently committed on an operation and cannot commit to certain dates and times to attend a meeting. Parishioners can contact PC Tim Soper by email via timothy.soper@devonandcornwall.pnn.police.uk

Attendance by Chairman of MDDC – due to previous commitments the visit has had to be postponed until the December meeting.

Minute 112767 **Minutes of the Meeting held on 22 August 2017**

Cllr G Barrett proposed the Minutes be accepted as a true record. Cllr J Roach seconded the proposal. A vote was taken with 4 in favour and 3 abstentions

Minute 112768 **Matters arising from the Minutes of 22.8.2017**

Grass Cutting re Street Market – Clerk confirmed the Chairman had asked if our Contractor had been requested to cut the grass prior to the Street Market. An email was sent on the 31st July asking if the grass could be cut but no response had been received until the invoice was received. A further email had been received in which the Contractor confirmed he had been away at the time of the Street Market and his labourer had cut the grass. The Chairman reported that he had been informed by the Street Market Committee that all stalls had been marked out on the grass the Thursday prior to the Street Market with the Bouncy Castle being laid out over the grass on the Friday and the Exe Valley Brewery “pop up pub” also having been erected on the Friday. It was agreed the Clerk would ask our Contractor for further details of the grass cutting.

District Councillor J Roach had received complaints from parishioners saying the Pond Site had not been cut – Clerk to contact Contractor.

Play Area Report – MDDC have been asked to arrange for the rivets to be replaced.

Tenders for removal of dead trees behind Tennis Hut – this has not as yet been prepared as the Clerk requires further information to draft the specification.

Minute 112769 **Discussion with Police Representatives, County Cllr M Squires and District Councillors J Roach & B Deed**

District Cllr B Deed informed the Council that currently the main issue with MDDC is disquiet as to the length of times planning applications are taking to be considered. The Chief Exec had now appointed further people to assist and hopefully this service to the public will improve.

District Cllr J Roach confirmed she had submitted a motion to the District Council for it to urgently review (1) whether the grass cutting budget is sufficient and if it is not to put forward a request for a supplementary budget to meet the cost of providing an effective service and (2) if it is impossible to provide extra funding the Council should consider asset transfers to Parish Councils and/or individuals. The motion went before the District Council in July but as some financial information was not available at that time the motion had to be postponed and would be considered tomorrow providing the outstanding information is available. District Cllr J Roach stated she felt the Parish Council should consider asking other Parishes to support the motion if a satisfactory result was not forthcoming tomorrow. She will update the Councillors after the District Council meeting.

The Chairman gave the crime reports for July and August which had been received from PCSO Anna Roberts.

Minute 112770 **Planning**

Cllr J Roach took no part in the discussions as she is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent the parishioners.

(a) Applications

16/01821/FULL – Land and buildings at Roosters, Babylon, Silvertown – retention of change of use of agricultural buildings to B1 (Business) use

Cllr G Barrett proposed the Parish Council supports the above application. Cllr Faulhaber seconded the proposal. A vote was taken with 5 in favour and 2 abstentions

17/00848/FULL – Dunsmore, Silvertown – change of use of agricultural building to commercial storage

Cllr S Roach proposed the Parish Council supports the above application. Cllr G Barrett seconded the proposal. A vote was taken with 6 in favour and 1 abstention

(b) Approvals/Refusals (received from MDDC)

APPROVAL- Erection of single storey extension – 5 Old Butterleigh Road, Silvertown _ Mrs Frances Busby

APPROVAL – Erection of garden shed in front garden – Silver Cottage, 1 Hugh Bullen, Silvertown – Mr David Lacey

APPROVAL – Erection of 10m lighting column with pair of 150 Watt LED floodlights to provide emergency lighting for Devon Air Ambulance – Playing Field, Coach Road, Silvertown – Silvertown Parish Council

(c) Any other planning matters

The application relating to the siting of 1 mobile home, 2 motor homes and a compost w.c. was due to be considered by the District Council Planning Committee on 6th September 2017.

Minute 112771 **Finances**

<u>Monthly invoices</u>	Payee	Amount	Income	Amount
Chq No				
002306	Mrs S Woodland	Clerk's wages (£551.44 + £14.00 ink) £565.44	Donations to DAAT landing site	£475.00
002307	Mr D L Marsden	£250.00 (contractor)		
002308	Mr S Land	£45.00 (weed killing)		
002309	DALC	£447.70 (annual sub)		

(b) Other Financial matters

(i) To consider supporting TAP application by Bradninch for Heritage Boards

Cllr J Roach proposed the Parish Council supports the TAP Funding request by Bradninch. Cllr Hill seconded the proposal. A vote was taken which was unanimous.

(ii) Annual subscription of DALC – to agree if subscription is to be continued

After discussion Cllr J Roach proposed the Parish Council pays the annual subscription for the current year (1917/1918) and gives notice it may not continue with the subscription in the year 1918/1919. DALC also be asked to specify exactly what legal advice the Parish Council would receive if required – i.e. how many hours. Cllr G Barrett seconded the proposal. A vote was taken which was unanimous.

It was also agreed the Clerk would establish the cost of legal insurance

(iii) Jubilee Garden – maintenance requirements

The Chairman indicated that Steve Land would take on the maintenance of the Jubilee Garden if required. Cllr Kennard would inspect the area and it was agreed this should be an Agenda Item for October.

Bank Statements were available for Councillors to inspect.

Minute 112772 **Defibrillator First Response Volunteers**

The Chairman reported 3 volunteers had come forward who needed training. He also indicated that Parishioners had said there are no notices to say how to use the machine or to replace pads although the Spar Shop does have the relevant details. Karen Goldby had volunteered to carry out any training for which she is qualified as a Trainer/Assessor although it was noted her membership to the Royal Life Saving Society UK was shown on the Certificate as having expired on the 20 June 2017.

The Clerk indicated she had tried to contact the trainer with South Western Ambulance Service but to date without success. It was agreed to email District Councillor Bob Deed and ask him if he can assist with obtaining details from SWAS and review the item in October.

Minute 112773 **Emergency Plan Review**

Agreed to postpone to the October Meeting

Minute 112774 **Update on Neighbourhood Plan**

MDDC had carried out an unofficial look at plan and raised a few enquiries which the Committee has to answer prior to the Plan being lodged. Hopefully the outstanding answers will be sent to MDDC shortly

Minute 112775 **Update re Devon Air Ambulance Night Landing Site**

Planning Consent for the lighting pole had now been received. The amount of the Grant available from the Street Market should be known next week. A total of £475.00 had been raised from donations at the Street Market, the Knitting Club and Mr and Mrs Gray of Upexe. A series of talks had taken place between the Chairman and the Chairman of the Friends of Wyndham House who are donating £1,000 towards the project via Clerk. Sue Webb had also asked if she can do a Cream Tea to fund raise for the project.

It was agreed to ask Matt Electrics and Western Power to now proceed.

It was agreed the area around the old Tennis Hut now needs clearing as soon as possible.

Minute 112776 **Consider email from Friends of Wyndham House re provision of seating in memory of Stan Chilcott MBE**

The Chairman reported that he had been in correspondence with the Chairman of the Friends of Wyndham House regarding the two benches in memory of Stan Chilcott, one to be placed on the corner of School Rd & Coach Rd and the second one to be placed opposite the memory café. These will be cemented in when consent has been obtained from MDDC. A discussion arose as to the placing of the seat “opposite the Memory Café” and the Clerk confirmed her original correspondence had indicated this would be on the tarmac opposite the Room4U and not the Memory Café. It was agreed to check the positioning of this seat.

Minute 112777 **Consider emails from MDDC and Mark Hiscock (representing community of Culm Lea, River Drive and Stoneyford)**

With regard to the email received from Mark Hiscock, Cllr J Roach pointed out that Mr Hiscock was complaining on behalf of Culm Lea where a small fence had been removed from a play area under a MDDC 10 year plan to de-fence children’s play parks. At the District Council meeting last week, it had been agreed they were not going to challenge the 10 year plan. Cllr J Roach felt the Parish Council needs to challenge this 10 year plan and it was agreed to review this matter at the October meeting.

Minute 112778 **Matters brought forward by the Chairman**

Cllr J Roach informed the meeting that at her District Councillor Surgery complaints ad been received relating to the general condition of the village and in particular weeds and the Leat was not being looked after. She had also emptied the sump in the Recreation Field twice recently. One lady at the District Councillor Surgery had indicated that she had lived in the village for 60 years and she has never seen the village looking so bad. It was agreed this matter would be discussed at the October meeting.

Cllr J Roach stated that there appears to be a lack of understanding that the Appeal decision in relation to the planning application at Exeter Road was considered by an independent appeal board in Bristol. It was agreed this matter would be discussed at the October meeting.

Cllr S Roach informed the meeting that he had concerns relating to the Council’s website being out of date and in particular the details on the front page which were considerably out of date. He stated that he felt the Parish Council should consider not operating their own website but taking advantage of the services offered by MDDC. This matter to be discussed at the October meeting.

Meeting closed at 8.48