

## **Minutes of the meeting of Silverton Parish Council**

**held Monday 3<sup>rd</sup> July 2017**

Present: Cllr J Barrett (Chairman), Cllrs G Barrett, J Roach, O Kennard, A Lawson, S Roach and A Hill

### **Minute 112746 Apologies**

Apologies were received from Cllr F Derbyshire and District Cllr B Deed

### **Minute 112747 To consider applications for co-option as a Parish Councillor**

Mr Klaus Faulhaber addressed the Parish Council and gave a brief resume of why he would like to be co-opted onto the Parish Council. Cllr Hill proposed Mr Faulhaber be co-opted, Cllr G Barrett seconded the proposal. A vote was taken which was unanimous. Thereafter Mr Faulhaber signed the Declaration of Acceptance of Office which was witnessed by the Clerk

### **Minute 112748 Meeting open to members of the public – 15 minutes**

Mr Green stated that he had brought to the Council's attention at the June meeting problems the fencing around the Room 4U site was causing for delivery vans to and from the Surgery. He said District Cllr Deed had indicated at that meeting he would look at the fencing but nothing has been done to alleviate the problem. Cllr S Roach pointed out to Mr Green that any issues relating to the site should be addressed direct to the Room 4U Committee and not the Parish Council. He re-iterated that the Parish Council has no involvement with the Room 4 U. Cllr S Roach confirmed that workmen were due back on site next week.

Mr Green stated that amendments had still not been made to the February Minutes when an error was made in his comments.

Mr R Tucker stated he queried the Resolution made at the last meeting whereby it was stated that the Parish Council do not, as a matter of policy, provide revenue funding . He said he noted there was an item on the Agenda to try and assist with finding volunteers but he said they had tried everything without success. The Chairman reiterated that the view of the Parish Council was that the children and parents should try to fund raise. Mr Tucker stated parents are not willing to do so. Mr Tucker was asked if he had approached other Churches for help and he confirmed the Evangelical had been approached but he had no response The Methodist Church provides the hall for no charge. It was pointed out that if the Parish Council were to fund the Youth Club this would have to be raised via the annual precept. Mr Tucker made the comment that the Parish Council gave funding to the Room 4U but are not prepared to support the Youth Club. It was agreed to have an Agenda item to consider funding the Youth Club for one year at the sum of £1,000.00

Mr Wise asked for a progress report on the Air Ambulance Night Landing Site

### **Minute 112749 Annual Report by Mr G Knowles as Parish Council representative on the Richard's Educational Charity**

Mr Knowles gave a brief resume of the Charity, particularly noting that income now comes from investments as opposed to rental income with the only property asset now owned by the Charity being the Little Rec, which is leased to the Parish Council. The Charity supports children and young adults up to the age of 25 who must live within the Parish of Silverton. The amount of funds distributed each year is approximately £41,000 with pre-school and school children receiving £8,800 for such things as music, sport and swimming lessons, youth groups receive in excess of £4,200, vocational training, apprenticeship's and business start-ups £4,600 and higher education £23,000. Mr Knowles advised that all applications are means tested and that it was a question of meeting need, which was hard to quantify in these difficult economic times.

**Minute 112750**      **To approve Minutes of meeting held on 5<sup>th</sup> June 2017**

Pg 1458 – Minute 112734 – “Meeting with MDDC/DCC” = second line “in ask” to read “to ask”.

Pgs 1461 and 1462 “DAA” to read “DAAT”.

Subject to the above amendments Cllr S Roach proposed the Minutes be accepted as a true record. Cllr Lawson seconded the proposal A vote was taken with 7 in favour & 1 abstention

**Minute 112751**      **Matters arising from the Minutes of 5.6.2017**

Football Club – Cllr J Roach had made investigations and it had been confirmed by MDDC that Public Open Spaces funding will be made available to enable Notice Boards in the Recreation Field. Provided the Parish Council undertakes this project and the boards do not exceed 1.55 square metres in area these can be erected under Permitted Development and planning permission will not be required.

DALC/CPALC – Extract from DALC circulated to Cllrs. Upgraded membership to CPALC.

Annual Audit – The Clerk has received a telephone call from Grant Thornton indicating that our accounts will only be given a “Qualified Report” due to the fact that the Annual Return pages were not completed in order as is required and an Extraordinary Meeting had to be called to complete the Return.

Appeal – 19 Exeter Road – Parish Council comments sent to Planning Inspectorate

Grass Cutting Plan – circulated to all Councillors

Benches in Children’s Play Area/Recreation Field - £1,800.00 has now been received from MDDC. NBB have confirmed delivery time is between 2-3 weeks from receipt of our cheque

War Memorial – Initial request for funding will be submitted shortly once information required has been collated and photographs recommended by the War Memorials Trust uploaded.

**Minute 112752**      **Discussion with Police Representatives, County Cllr M Squires and District Councillor J Roach**

County Cllr Squires confirmed she had met with District/Parish Cllr J Roach and a Highway Officer to look at road surfaces. With regard to those in Hederman Close these do not fit the criteria due to the depth of the potholes but the County Council are looking at ways to improve this area. County Cllr Squires said she was concerned that vehicles drove on the wrong side of the traffic island leaving Silverton towards Red Cross. County Highways had confirmed this was a Police issue.

County Cllr Squires confirmed she is serving on the Children's Scrutiny Panel and Corporate Parenting Board for those in care. She indicated that the Panel would like to look after the children in care as if they were their own and pointed out some young people can be in educational care until the age of 25.

District Cllr J Roach thanked County Cllr Squires for arranging the meeting and stated that she retains the view that the pot hole policy is nonsense. She indicated that the County Council policy is also the policy taken by the Government. She pointed out that although some of the potholes are long they are not deep enough to fit the criteria to be filled and recently only 2 pot holes were filled and numerous others were left and she pointed out this cannot be economical. Both Hederman Close and Newcourt Rd had numerous potholes and District Cllr J Roach proposed the Parish Council should challenge this policy with our MP Mel Stride. Cllr Lawson seconded the proposal. A vote was taken which was unanimous.

District Cllr Roach confirmed the position with regard to new notice boards in the Recreation Field and stated the Football Club had been asked to draw up the specification and costings.

An email was read from PCSO Anna Roberts in which she stated there had been 2 crimes in the village during June (1 theft from a car at Ellerhayes and 1 improper use of communications (Facebook)) and 9 calls to the police – 5 relating to a road traffic accident and one an abandoned 999 call made by a child playing on the telephone. With regard to speeding on School Road and Park Road this continues to be monitored. No-one was available to attend the Parish Council meeting but any specific questions should be emailed to PCSO Roberts. It was agreed to ask for speed monitoring during 7.00 a.m. to 9.00 a.m. and 3.30 p.m. to 7.00 p.m.

## **Minute 112753**      **Planning**

*Cllr J Roach took no part in the discussions as she is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent the parishioners.*

### (a) Applications

17/01025/HOUSE - 5 Old Butterleigh Road Silverton Exeter EX5 4JE - Erection of single storey extension – Mrs F Busby

Cllr G Barrett proposed the Parish Council recommends approval of the above application. Cllr Lawson seconded the proposal. A vote was taken with 7 in favour 1 abstention

### (b) Approvals/Refusals (received from MDDC)

**APPROVAL**- Erection of garage, 25 Exeter Road, Silverton

**APPROVAL** – Erection of single storey extension and decking to rear, replacement of flat roofs with pitched roofs, erection of garage with new driveway and vehicular access onto Applemede – 7 King Street, Silverton

**NO OBJECTIONS** – removal of 1 Leyland Cypress tree within Conservation Area – 3 Fore Street, Silverton

### (c) Any other planning matters

*None*

**Minute 112754****Finances**

<i>Monthly invoice</i>	<i>Payee</i>	<i>Amount</i>	<i>Income</i>	<i>Amount</i>
<b>_Chq No</b>				
002292	Mrs S Woodland	Clerk's wages (£551.44) Expenses (£219.24)	MDDC – S106 monies re 4 seats	£1,800.00
002293	Mr D L Marsden	£250.00 (contractor)		
002294	The No Butts Bin Company Ltd  Cheque cancelled	£1,860.00 (4 seats x delivery)		
002295	G Hibbert	Grass Cutting (May and June) - £430.00		
002296	Mrs S Woodland	Buy a Plan - £22.00		
002297	The No Butts Bin Company Ltd	4 seats + delivery + VAT (£2,232.00)		

It was noted a payment of £423.90 was due to HMRC by 19th July 2017 and it was agreed the Clerk to pay this electronically.

(b) *Other Financial matters*

(i) Review annual subscription of Devon Association of Local Councils

The meeting was opened to County Cllr M Squires who explained to the Council how DALC works and the benefits she saw from being a member. It was agreed to review this item again in September but in the meantime the Clerk would contact MDDC to ask if it would supply legal advice to the Parish Council as and when required for a fee.

**Minute 112755      Publicise request for volunteers to monitor defibrillator, volunteers for Street Market Stall re Night Landing Site for Air Ambulance and volunteers to assist with the Youth Club (requested by Cllr J Roach)**

Cllr J Roach pointed out that volunteers were required to assist at the Street Market with the Air Ambulance Night Landing Site Stall, to oversee the defibrillator in the Square and to assist with the running of the Youth Club. She queried if the Parish Council produced a leaflet asking for volunteers if the Youth Club would deliver these in the village? Mr Tucker confirmed he would ask if the youth would assist. It was noted that time was short due to the Street Market taking place on the first Saturday in August. Cllr J Roach confirmed she would produce a draft leaflet and the Clerk to speak to South Western Ambulance Service to obtain details with regard to First Responders. Cllr J Roach proposed a sum of £200 be agreed to cover the cost of printing. Cllr Hill seconded the proposal. A vote was taken which was unanimous.

**Minute 112756      To consider emails from MDDC and Mark Hiscock (representing community of Culm Lea, River Drive and Stoneyford)**

Cllr J Roach explained that MDDC were putting forward schemes for play areas which involved removing some fencing where this had become in need of repair or replacement. However, she indicated that MDDC are going to review the scheme at the next Community/Environment Policy Committee and she felt the result of this meeting was required before the Parish Council could discuss the issue. It was agreed to place this item on the Agenda for September. .

**Minute 112757**      **Update re Devon Air Ambulance Night Landing Site**

The Planning application had been submitted to MDDC but the Site Plan has been rejected twice as they are not happy with the specification of the lighting column provided by Mat Elects. Cllr Hill had spoken to the Planning Department who had indicated measurements were required with regard to the lighting column and these will be provided to the Clerk.

The Clerk had received an Email from residents in Upexe who had indicated they were unable to assist with the Street Market Stall but will be sending a cheque as a contribution to the fund.

**Minute 112758**      **Update on Neighbourhood Plan**

Cllr J Roach confirmed that the Conservation Officer had looked at the proposed plan and there were some issues which required addressing. MDDC are to chase DCC for a response. There are also issues in relation to land allocation which also need to be addressed.

**Minute 112759**      **Matters brought forward by the Chairman**

The Chairman informed the meeting that that our Contractor retires from his main employment shortly after which he has indicated he will refurbish the litter bins in the Square, starting in September. It was noted he has been clearing the Square and the Chairman confirmed the wall in the Square would also be cleared of weeds in the near future and he has asked the Contractor to remove all weeds from the Square and the Leat.

Stencils for “No Dog” – the Contractor has the stencils and will be painting the signs in due course. The Chairman confirmed he has ordered the new “No Dog” sign for Little Rec which will be made of aluminium and hopefully be erected in time for the Street Market.

It was agreed to place the Jubilee Garden on the Agenda for September.

An email had been received from the Friends of Wyndham House in which they confirm they would like to install 2 benches in Silverton in memory of Stan Chilcott and would like to place these (a) at the western end of the car park outside the surgery and (b) under the tree by the mini roundabout at the junction of School Road and Coach Road. The Friends of Wyndham House would like to donate the benches to the Parish Council. Clerk to ask if the land owners have been approached for consent to place the benches on the proposed site. This item to be on the Agends for September.

Cllr J Roach asked if a Senior Police Officer would attend a meeting during the day perhaps at the same time as a meeting with an officer from Devon County Council.

Cllr J Roach asked that the Parish Council do not to respond in future to any further questions in relation to Room 4U. Any questions must be directed to the Trustees

Cllr J Roach pointed out that the Emergency Plan needs updating and it was agreed this item would be placed on the September meeting Agenda.

Cllr J Roach stated that MDDC are considering its policy with regard to emptying the bins and indicating that any bins can contain dog waste. When she received the relevant report she will circulate to all councillors.

It was noted that the road adjacent to Hederman Close is again overgrown and needs cutting back (brambles etc).

The Chairman of MDDC had asked to attend the August meeting. It was agreed to ask if this could be postponed to October

Meeting closed at 8.55

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