

Minutes of the meeting of Silverton Parish Council

held Monday 8th May 2017

Present: Cllrs J Barrett (Chairman), G Barrett, A Lawson, F Derbyshire, O Kennard, A Hill, J Roach and S Roach

District Cllr J Roach & County Cllr Margaret Squire

7 members of the public

Minute 112714 Apologies

None

Minute 112715 Election of Chairman

Cllr Lawson proposed Cllr Barrett. Cllr Kennard seconded the proposal. A vote was taken which was unanimous.

Minute 112716 Election of Vice-Chairman

Cllr Kennard proposed Cllr J Roach. Cllr Derbyshire seconded the proposal. A vote was taken with 7 in favour and 1 abstention

Minute 112717 Election of Committees/Representatives on Local Organisations:

(a) Planning Committee - whole Council

(b) Representative on Community Hall Management Trust Cllr G Barrett – Cllr Kennard proposed. Cllr Lawson seconded the proposal. A vote was taken with 7 in favour and 1 abstention

(c) Footpath Committee – Cllr G Barrett proposed Cllr Kennard. Cllr S Roach seconded the proposal. A vote was taken with 7 in favour and 1 abstention.

(d) To note members on Silverton Parochial Trust – Cllr J Roach proposed the members remain as last year. Cllr Lawson seconded the proposal. A vote was taken which was unanimous.

(e) To note members on Richard's Educational Charity – Cllr J Roach proposed the members remain as last year. Cllr Lawson seconded the proposal. A vote was taken which was unanimous.

The Clerk to write to both Trusts and ask that a representative give a report to the June meeting as no report was given to the Annual Parish Assembly.

Minute 112718 To consider applications for co-option as a Parish Councillor

None

Minute 112719 Meeting open to members of the public – 15 minutes

Mr Roger Tucker addressed the meeting and explained he is the Chairman of the Community Youth Club. He stated that 5 years ago the Parish Council asked for a youth club to be set up and approximately 4 years ago a youth worker was appointed who covered Silverton. Mr Tucker informed the meeting that insufficient volunteers are coming forward to support the running of the

Club. Currently there is only one helper and one occasional helper. Letters have twice been sent to parents of those who attend the youth club asking for assistance but no responses to date although they do have someone who will assist with drama. The Youth Club currently receives grants from the Richard's Trust, Silverton Parochial Trust, Spar, McKinley White Estate Agents and County Cllr J Berry. Mr Tucker explained the running costs are in excess of £7,000.00 per annum. The Youth Club need to appoint a sessional worker and he asked that the Parish Council assist with the funding. He confirmed an average of 15 young people attended the Club. It was agreed to discuss this as an Agenda item in June and Mr Tucker confirmed he would be able to attend. Any questions the Councillors may have in the meantime regarding the Youth Club should be emailed to him prior to the June meeting.

Mr Green addressed the meeting and congratulated Cllr Barret on his re-appointment. Mr Green stated that the Minutes are not updated from month to month with any amendments made at the meetings. He said he found it difficult to easily access information when having to refer to different sets of Minutes.

The Clerk left the meeting at this point and Cllr Kennard took the Minutes from this point.

It was agreed the Clerk should keep the website updated and ask other members of the Council to help if there is a technical hitch. It was noted that the Clerk does have an old printer which does not now scan documents and Cllr S Roach suggested the Clerk use the Neighbourhood Plan printer.

Angela Champion addressed the meeting and offered to help raise money to assist with groundworks and licences for the setting up of the necessary lights for the night landing of Devon Air Ambulance helicopters. She also offered the services, at cost, of Jason Brooks' firm for the necessary groundworks.

Minute 112720 **To approve Minutes of meeting held on 3rd April 2017**

P 1443 - Fourth para, word 'the' left out. Third line down 'fit' should be 'fill'.

P1444 second line add the word 'the'.

P1448 fourth line down change 'village' to MDDC.

Cllr J Roach proposed, that subject to the above amendments, the Minutes be signed as a true record. Cllr G Barrett seconded the proposal. A vote was taken with 5 in favour and 2 abstentions.

Minute 112721 **Matters arising from the Minutes of 3.4.2017**

Workplace pension for Clerk – The letter from Thomas Westcott Accountants, has been received by the Clerk for the Chairman to sign. Cllr G Barrett proposed acceptance subject to the above amendment and Cllr Lawson seconded. A vote was taken which was unanimous. Chairman signed and dated the letter.

County Council Elections - Mrs Margaret Squires had been elected and was congratulated by the Chairman.

DALC – The Clerk has become a member of the CAPLC. Cllr S Roach proposed this be added to the June agenda as the Clerk was not present. Cllr G Barrett seconded. A vote was taken which was unanimous.

Jubilee Garden – No tenders received. The Chairman to ask Steve Land to weedkill once during May at last year's monthly cost and submit a tender for June. The item to be added to June agenda.

Play area repairs - The Clerk has chased for a response from MDDC but no response to date.

Trackway at Greenslinch - This is being decided by the Planning Committee at MDDC on 17th May in the Phoenix Chambers, Phoenix House, Tiverton

District and Parish Charter – To be considered in part 2 of the meeting

Chunky Monkey Seat in Little Rec – Cllr Hill and the Chairman have had a look and in their consideration, the seat is in good order though it appears to be still seeping sap. The table and bench needs to be moved to a better position and fixed. Cllr J Roach said she would chase the S106 money. Cllr Hill suggested the table should be cemented in with slabs placed underneath rather than the plastic matting previously proposed. Cllr J Roach reported that she had seen Steve Densham at MDDC and he has agreed to release S106 money for this once the cost is known. She had visited the S106 Officer and would follow it up.

Internal audit – There was nothing to bring to the Councillors' attention.

Minute 112722 **Discussion with Police Representatives, District Councillors J Roach and B Deed**

Cllr Margaret Squires thanked all those who supported her and said she was happy to have Silverton added to her remit though she is still learning about the area. She has been contacted on the problem of excessive traffic speed in the village and suggested that the Parish Council request a SCARF (Speed Compliance Action Review Forum) option to be carried out in the Ellerhayes area to ascertain what the speeds were. The Chairman said that the Council had had this done on School Road in Silverton where traffic calming measures were refused due to lack of evidence. The answer would be a possible extension of 30 mph area or a reduction to 20 mph. Cllr Squires to further this.

Cllr S Roach said that the potholes were numerous and a disgrace. He reported that a lorry and crew had been seen to fill one and left 18 close by which was hardly cost effective. It had been reported to Cllr Berry at the last meeting. Cllr Squires explained that the current policy was that each pothole must be reported individually before they are filled. A heated discussion took place and Cllr S Roach suggested that Cllr Squires should use her position and influence to get the policy changed. Cllr Hill said that work carried out by the contractors, Skanska, is very poor and they were not a good use of tax payers' money.

Cllr J Roach reported that at her surgery, the main complaint was traffic, especially tractor speeds were excessive with a cat killed. She suggested again that electronic signs would help. School Road in particular is becoming more dangerous. It was agreed that the Clerk should write to the police to ask for speed traps and suggested that a 20mph limit be imposed in Tiverton Road, School Road and a 30mph from Silverton to Ellerhayes. Cllr J Roach suggested inviting Devon Highways and Devon Police to come to a meeting. This was agreed and Clerk to action.

Payment for car parking issue to be reported in Part 2 of the meeting.

PCSO Anna Roberts reported 2 crimes being recorded. 1 of actual bodily harm and 1 attempted murder. There were 14 calls.

Minute 112723**Planning**

Cllr J Roach took no part in the discussions as she is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent the parishioners.

(a) Applications17/00624/HOUSE – 25 Exeter Road, Silverton - erection of garage

Cllr Lawson proposed it be refused as it was not in keeping with the area and too big for the current property making the parking and turning area too small so that vehicles would have to back out onto road. The Clerk to write to MDDC to ask that if they approve the application the Parish Council would want specific Highways advice as opposed to standing advice. Proposal seconded by Cllr G Barrett. A vote was taken with 6 in favour and 1 abstention.

17/00673/HOUSE – 7 King Street, Silverton – erection of single storey extension and decking to rear, replacement of flat roofs with pitched roofs, erection of garage with new driveway and vehicular access onto Applemede

Cllr Lawson declared an interest and signed the book. Cllr S Roach proposed acceptance and Cllr G Barrett seconded the proposal. A vote was taken with 5 in favour and 2 abstentions.

(b) Approvals/Refusals (received from MDDC)

- **APPROVAL**- The Orchard, Great Pitt, Silverton – temporary retention of log cabin for 3 years (Members resolved that temporary planning permission be granted for a period of 2 years 19.4.2017)
Cllr Derbyshire queried whether it was two or three years as there was a discrepancy on the website. The Chairman agreed with Cllr Derbyshire that it was 2 years but the website still has 3 years. Cllr J Roach has written to MDDC to confirm it is two years and the Clerk to write to MDDC and clarify.
- **LISTED BUILDING CONSENT** – 15 Newcourt Road, Silverton – replacement door on rear elevation
- **APPROVAL** – 26 King Street, Silverton – erection of extension
- **LISTED BUILDING CONSENT** – 25 Fore Street, Silverton – replace 2 windows to garden room and French doors to dwelling
- **APPROVAL** – 13 Applemede, Silverton – erection of single storey extension
- **APPROVAL** – Exe Valley Brewery, Land Farm, Silverton – removal of condition (B) of planning permission 89/02393/FULL to allow retailing to the general public
- **APPROVAL** – 22 Hederman Close, Silverton – erection of 2 storey extension

(c) Any other planning matters

It was reported that the planning application was being discussed at Planning in MDDC at the meeting on the 17th May.

Minute 112724**Finances**

<i>Monthly invoice</i>	<i>Payee</i>	<i>Amount</i>	<i>Income</i>	<i>Amount</i>
<i>_Chq No</i>				

002279	Mrs S Woodland	Clerk's wages (£551.44) Expenses (£35.00)	MDDC – part precept	£13,500.00
002280	Mr D L Marsden	£250.00 (contractor)	HMRC – VAT refund	£1,488.23
002281	Thomas Westcott	Accountant's annual fee (£132.00)	SWEB Wayleave	£37.55
002282	D Hinchcliffe Esq	Internal Audit fee (£225.00)		
002283	S. Land	Weed Killing at Jubilee Garden (£45.00)		
002284	G Barrett	Litter Pick expenses (£4.00)		
002285	J Barrett	Gift for Twinning (£69.99)		

The gift identified by the Chairman is to be a presentation to be given to the Mayor of St Tregonnec. This was agreed by Council.

Cllr J Roach moved that cheques were in order and should be signed

(b) Other Financial matters

There were none.

(i) Complete Annual Audit Return for year ended 31 March 2017

There were no queries. Cllr J Roach read out the email from the Auditor who said that in his expert opinion all objectives have been achieved to adequate standards and the Parish Council's financial management was sound. Cllr J Roach proposed acceptance and Cllr Lawson seconded the proposal. A vote was taken which was unanimous

(ii) Review prices re new seats/benches in Children's Play Area

Those that were agreed at the previous meeting were deemed to be too expensive once carriage and delivery had been added. The Chairman had identified further benches which were discussed. It was decided that NBB Recycled Furniture benches were the best option. Four of the park seats with backs, sizes 2000x440x650x800mm in black for 3-4 people at a cost of £450 each to be ordered subject to Cllr J Roach obtaining confirmation from Steve Densham of MDDC with reference to S106 money. Cllr J Roach proposed approval. Cllr Lawson seconded the proposal. A vote was taken which was unanimous.

(iii) Review annual subscription of Devon Association of Local Councils

To be carried forward to June agenda.

(iv) Weed killing of Jubilee Garden Area – consider tenders received

This was discussed under Matters Arising.

(v) Costing re repair to rope swing in Children's Play Area

The Chairman had contacted various companies with only the original company 'Handmade Places at Broxap' returning a quote. He had spoken to the Handyman and it was decided that the Handyman and Chairman could install it which will save considerable expenditure. Cllr J Roach proposed that, subject to the Inspector paying specific attention to the fixing of the rope on his next visit that this solution should be accepted. Cllr Hill seconded the proposal. A vote was taken which was unanimous.

- (vi) Consider email from Silverton British Legion re condition of War Memorial and email from Project Officer, War Memorials Trust

Cllr J Roach suggested the Clerk look into what grants can be obtained and report back to next meeting.

- (vii) Consider email received from MDDC re S106/POS Funding

This was discussed under Matters Arising

- (viii) Consider email from Mr B Emmerson

Cllr J Roach declared an interest as this appears to be a personal attack. The constant criticism of her actions was wearing. The £100,000 he mentions did not come to Room 4 U but was the result of a confusion in the wording of the Minutes of the last meeting which have been corrected in these Minutes. The Room 4 U is an important resource for the Parish and surrounding area. The Room 4 U committee has done everything by the book and has fulfilled all its obligations to the Charity Commission requirements. The Room 4 U committee had nothing to do with the Parish Council. If he feels so strongly, he needs to make a direct accusation to the Charity Commission and stop contacting the Council. Cllr J Roach then signed the book and left the room.

Cllr S Roach suggested he should be written to and asked to stop contacting the Council on this matter as it had nothing to do with the Council. Cllr Derbyshire said he seemed to have the impression that he could have a private discussion with the Council, which was not the case. The Room 4 U is an important venture for the parish and Cllr Lawson proposed that the Clerk write to him and say the Parish Council will enter into no further discussion on this matter. Cllr G Barrett seconded the proposal. A vote was taken which was unanimous.

- (ix) Update re Air Ambulance Night Landing Site

Cllr Hill updated the Council. He has now obtained the figures we need for the cost of the pole and lights which is £2784.66 plus any associated cost for Planning Permission which would be around £500. Council agreed this. This comes to a total of approximately £3,380. The Council have been promised a figure of £700 to £800 from the proceeds of the Street Market. Jason Brook's company has offered to carry out the groundworks at cost as he has been a beneficiary of the Air Ambulance service recently. The Clerk to get the Planning Permission and Cllr Hill will help. Cllr Hill asked if the Parish Council would fund the operation initially as he felt it was so important to the area. It will be an agenda item in June. Fund raising, which has already been offered, would repay the Council for their initial outlay. It was suggested to have a stall at the Street Market. The Chairman offered to pay for stall. Volunteers would be needed to run it with posters, buckets, etc. Cllr J Roach proposed approval and Cllr Lawson seconded the proposal. A vote was taken which was unanimous.

- (x) To note payment to Public Works Loan Board of £1,378.13

Minute 112725 **Review of Maintenance of Website**

To be put on June's agenda

Minute 112726 **Request by Scouts as to whether or not the Parish Council has a small piece of land to tend in order they can practice for their badges**

Cllr J Roach to speak to Steve Densham of MDDC. The Jubilee Garden was suggested. Cllr Kennard to discuss this with the Scouts.

Minute 112727 **Update on Neighbourhood Plan**

Cllr J Roach updated the Council. There will be a further delay in the Public Consultation of several months as the Plan is to be submitted to MDDC and Highways first for screening which will take some weeks. The comments they make will then be addressed before it goes to public consultation and then on to Examination.

Minute 112728 **Matters brought forward by the Chairman**

Household rubbish in public bins - A person has been identified and they are being contacted by the authorities. Cllr J Roach suggested new bins with lockable tops would be appropriate.

Correspondence received - Healthwatch Voices – Spring Issue was circulated

No Councillors had anything to raise. Cllr Squires said she will only be here every other month as she had another Monday parish meeting to go to on alternate months.

Under Section 100A (4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the Press and Public

Cllr J Roach moved that the public be excluded. This was seconded by Cllr G Barrett. A vote was taken which was unanimous.

Minute 112729 **Email response received from Chief Executive, MDDC, re District and Parish Council Charter**

The email received was considered by the Council and after discussion it was agreed the Clerk be asked to respond to the Chief Executive as follows: "We are in receipt of your email of the 25.4.17 which was discussed at Council on 8.5.17. Please would you answer the points we raised in our email of the same date without making further personal remarks".

Meeting closed 9.45 pm