

DOWN ST MARY PARISH COUNCIL

Minutes of a meeting held on Tuesday 10th October 2017 in the Village Hall

Present: Mrs J. Giles-Bullock, Mr A. Clark, Mr D. Skelton, Mr M. Austin, Mr D. Cooper, Mrs M. Squires and Mr A. Martin [Clerk]

Apologies: Mr J. Tucker, Mr J. Daw

[43] Following the resignation of Mr. Tucker as Chair, Mrs. Giles-Bullock took over as acting chairman until May 2018. Mr Austin was elected as Vice-Chairman on a motion proposed by Mrs Giles-Bullock and seconded by Mr Cooper. Letter of thanks to be sent to Mr Tucker.

[44] The **Minutes** of the meeting held on 12th September 2017 which had been circulated electronically were agreed by all present & signed by the Chairman, subject to an amendment to state that the Council had given permission to the Village Hall Committee for the erection of a Christmas Tree on the Village Green.

[45] Highways. Initial application for new signs and for a bus shelter had been made to Devon Highways. Mrs Squires to consult with Steve Tucker.

[46] Village Hall. Events were planned for 26th November [Race Night] & 16th December [Christmas Carols on the Village Green]. Further events would be planned for 2018. Financially the Hall was stable but it would be necessary to start up a fighting fund for further work on the floor.

[47] Village Green. Needed one more cut before Christmas.

[48] Defibrillators. Application to be made to BT to take over the phone kiosks to hold the defibrillators. Cost to be spread over two years. Possible locality grant to be investigated. Bow Young Farmers had volunteered to help raise funds.

[49] Parish Website. New website was now ready to go live. More work was needed to upload all the information.

[50] **FINANCIAL REPORT 10/10/2017**

Current Account Balance as at 1/8/2017.....£6871.08

INCOME

Lightsource £1385.50

EXPENDITURE

Cheques Cashed:
332 A. Marshall [Auditor] £100

Signed:

Date 14/11/2017

Balance as at 1/9/2017 £8156.58

Uncashed Cheque:

333 M. Leach [Grass cutting] £170

Business Reserve Account Balance as at 5/5/2017.....£6,521.55

[Interest: May £0.06; June £0.05; July £0.06; August £0.06]

Balance as at 7/9/2017.....£6,521.78

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Invoice expected:

Contribution towards Conveniences & Parking £830

Other Income:

Grant from DALC – Transparency Code £604

[Cost of Computer £299.97

Microsoft Office £176.49

McAfee Protection £14.99

Cost of Scanner £44.64

Total £536.09

Training Hours for Clerk – not yet calculated]

[51] A new accountant was still needed. Alison Marshall to be appointed as auditor for 2017/8 to 2019/20.

Other Business

[52] The bus-shelter at Morchard Road needed two windows replacing. MP to be contacted about business rates on toilets.

[53] Examples of statutory documents to be placed on website. Revised asset register approved.

[54] Planning

01132 Devonshire Dumpling [Sign] No objection

01462/3 Marylea Cottage [Chimney] No objection

[55] Bank Signatories: Agreed to add Mr Austin and Mr Cooper as signatories.

Signed:

Date 14/11/2017

[56] Signposts: Several signposts needed to be repaired or cleaned.

Date of next meeting: Tuesday 14th November at 8:00 pm.

Final Date for 2017: Tuesday 12th December

Signed:

Date 14/11/2017