

DOWN ST MARY PARISH COUNCIL

Minutes of a meeting held on Tuesday 9th May 2017 in the Village Hall

Present: Mr J. Tucker, Mrs J. Giles-Bullock, Mr A. Clark, Mr D. Skelton, Mrs I. Harris, Mr M. Austin, Mr J. Daw, Mrs M. Squires and Mr A. Martin [Clerk]

Apologies: Mr D. Cooper

Mr J. Tucker took his seat as Chairman.

[1] The **Minutes** of the meeting held on 14th March 2017 which had been circulated electronically were agreed by all present & signed by the Chairman.

Matters Arising

[2] Highways. Potholes needed to be reported on a daily basis.

[3] Village Hall. Summer Fayre 3rd June. Next meeting 12th June. New chairman not yet appointed.

[4] Village Green & Grass-cutting. A formal complaint about dog fouling had been received by the Dog Warden. One objection received to grass cutting on one part of the green.

[5] Defibrillators. Possibility of grants to be investigated. Decision would have to be made about siting at Village Hall or Morchard Road.

[6] Bus Shelter. Broken glass removed but not yet replaced.

[7] Parish Website. Existing website to be taken down. New hosting firm to be sought.

FINANCE

[8] FINANCIAL REPORT 9/5/2017

Current Account Balance as at 1/3/2017.....£4,066.64

INCOME

Grant from MDDC £123.26

Annual Precept [less annual fee To DALC £83.49] £3,666.51

Balance as at 28/4/2017.....£7,856.41

Business Reserve Account Balance as at 7/4/2017.....£6,521.50

[Interest: March £0.06]

Items for payment:

327 A.V. Martin [Clerk's Salary] £495.00

328 HMRC £23.00

329 Down St Mary V.Hall Rent £90.00

M. Leach [Grass Cutting] £170
Annual Insurance Premium due 1/6/2017 £207.33

Contribution towards Conveniences & Parking £830
[Awaiting invoice]

These payments were agreed unanimously.

[9] A new auditor and accountant were still needed. Alison Marshall to be appointed as auditor if DALC had no other candidate.

Approval of Annual Accounts and Annual Review of Documents

[10] The Annual Governance Statement was approved & signed by the Chairman.

[11] Statement of Accounts – year ended 31st March 2017. The statement was circulated & approved by all present.

[12] The following documents were also approved: Standing Orders, Asset Register, Risk Assessment and Statement of Internal Control.

Planning

[13] 17/00422 Waterbridge Golf Course. The Councillors had met earlier and a submission had been made listing objections and possible conditions.

Correspondence

[14] Lightsource had submitted a deed to cover the Community Benefit. The Council had doubts about the phrase “approved projects” which needed further discussion.

Any Other Business

[15] The dumped caravan near Yeo Bridge had been destroyed by fire and the debris had been removed.

Date of next meeting: Tuesday 13th June at 8:00 pm.

Provisional Dates for 2017

Tuesday 12th September

Tuesday 10th October

Tuesday 14th November

Tuesday 12th December