

MINUTES OF A MEETING OF BOW PARISH COUNCIL HELD ON 13 SEPTEMBER 2017 AT 7.30P.M.
IN THE COMMUNITY ROOM OF BOW VILLAGE HALL

Present: Mr C D Nicks in the Chair,
Mesdames L A Hamilton and D M Pritchett-Farrell,
Messrs C R McAllister, V Steer, T J Vanstone and M C Williams.
Cllr John Squire and Cllr Nick Way.
Clerk Miss B D Ware.

Apologies: Messrs R P Edworthy and R J Yelland.

PARISH COUNCIL

1. **Public Open Forum.** No members of the public present, no matters raised.
2. **Minutes.** The minutes of the meeting held on 9 August 2017, having been circulated in advance, were taken as read, agreed as a complete and accurate record and signed by the Chairman.
3. **Matters Arising:-**
 - (i) Den Brook Wind Farm, Community Fund. Mr Nicks had recently been appointed D.B.C.C. chairman. At a D.B.C.C. meeting, 7/9/17, to which Mr Nicks had also invited Mrs Hamilton to attend, it had been reported that non take-up of the Local Electricity Discount Scheme (L.E.D.S.) resulted in an additional £14,120 added to the annual sum of £36,000, thus £50,120 available annually, with the Bow apportionment being £11,679.67 annually. Prioritised funding criteria, which D.B.C.C. had requested the five town/parish councils to individually re-order, had been abandoned: the committee had reduced criteria to eight which would apply across all parishes. Publicising the Fund would appear in local press (Credon Courier & Okehampton Times) and parish newsletters (Bow and Arrow) advertising availability of a new application (paper/electronic) form, with twice-yearly deadlines of 31 January and 31 July. D.B.C.C. would determine the first round of applications on 15/4/18 (which would allow opportunity for Bow Parish Council to be consulted and to consider Bow applications at its meeting on 12/4/17). Unused funds could be rolled over for three years. As Mrs Hamilton was not an appointed Bow Parish Council representative on D.B.C.C., the situation needed to be regularised – on being nominated by Mr Steer it was agreed that Mrs Hamilton would serve.
 - (ii) Community helipad, proposal. Completed Acceptance of Terms & Conditions of Grant documentation had been submitted to D.A.A.T. Alex Bowden Electrical had investigated provision of an underground meter cabinet with WPD who had advised cabinets should always be above ground (only in very limited circumstances could a cabinet be below ground). MAT Electrics had strongly advised against an underground cabinet, stating it was practically impossible to maintain a moisture-proof environment and that above ground is the only option in Bow's case. Parish Council agreed the cabinet had to be above ground. Copies of relevant emails would be referred to Bow Village Hall & Field Management committee for further consideration, by Mr Nicks.
 - (iii) Defibrillator, situate Village Hall. New drop-down cabinet lid had been received (and was fitted by Mr Williams, who would repair damaged lid), with invoice at £54.54 received. To protect cabinet, Mr Williams had drawn a diagram of suggested guarding which Members approved and which would be referred to Bow Village Hall & Field Committee by Mr Nicks. Thanks expressed to Mr Williams. All Risks insurance had been arranged, sum insured of £1,700, with invoice at £14.28 received.
 - (iv) Parish Council notice board, renovation and relocation to Iter Park. Mr Vanstone had kindly renovated the coping timber and Mr Williams had removed doors, re-affixed pin board and had applied first coat of varnish. It was anticipated that board would be re-installed by the next meeting. Thanks expressed to those involved.
 - (v) Additional litter bin (sited adjacent to seat, A3072 western approach). A bin had been ordered with map supplied, etc. M.D.D.C. advices awaited.
 - (vi) Jackman car park. Planned works to Barns Cottage, involving scaffolding in the car park, was now expected to be completed mid October (no complaints re. reduced parking had been received). The Clerk reported that a cycle rack for a vehicle had appeared, possibly dumped, in north-west corner along with broken panes of glass. Mr Williams kindly offered to dispose of glass and Mr Vanstone would remove bike rack if necessary.
4. **Planning**
APPLICATIONS
NIL

M.D.D.C. DECISIONS

APPROVALS

[17/00516/HOUSE](#)

Proposal: Erection of extensions to east and west elevations following demolition of existing extensions, demolition of existing entrance porch to north elevation, remove buttresses on south elevation, replacement of existing corrugated asbestos roof with slate, replacement of cement render with lime render and replacement and insertion of new windows.

Location: Littlecombe Farm, Bow, Crediton, Devon EX17 5AS

Site Vicinity Grid Ref: 272278 / 98667

[17/00517/LBC](#)

Proposal: Listed Building Consent for the erection of extensions to east and west elevations following demolition of existing extensions, demolition of existing entrance porch to north elevation, remove buttresses on south elevation, replacement of existing corrugated asbestos roof with slate, replacement of cement render with lime render and replacement and insertion of new windows.

Location: Littlecombe Farm, Bow, Crediton, Devon EX17 5AS

Site Vicinity Grid Ref: 272278 / 98667

[17/00999/HOUSE](#)

Proposal: Erection of two storey side extension and double garage following partial demolition of single storey extension and outbuilding

Location: Paddocks Cottage, Bow, Crediton

Site Vicinity Grid Ref: 273352 / 100832

[17/01001/LBC](#)

Proposal: Listed Building Consent for the erection of two storey side extension and double garage following partial demolition of single storey extension and outbuilding

Location: Paddocks Cottage, Bow, Crediton

Site Vicinity Grid Ref: 273352 / 100832

[17/00864/FULL](#)

Proposal: Conversion of barn to dwelling

Location: Land and Buildings at NGR 270347 99645 (Coxmoor) Bow Devon

Site Vicinity Grid Ref: 270207 / 99652

5. **Bow's K6 Telephone Kiosk.** Community Heartbeat Trust's quotation for A.E.D. and cabinet had been accepted with C.H.T.'s Managed Solution arrangement, as agreed, requested. Elements of work (electrical, repainting black plinth, gold crowns, interior white ceiling, etc) and installing equipment would need to be co-ordinated. Mr McAllister kindly offered to complete painting when paints available. Alex Bowden Electrical hoped to carry out electrical work gratis, subject to cost being reasonable. The three/four Perspex panels which had shown 'TELEPHONE' would be changed to 'DEFIBRILLATOR' which Mr Jerry Williams, Touchwood Signs Ltd, had kindly offered to do free of charge.
6. **D. C.C. Highways Matters.**

Proposed extension of 30m.p.h. limit, A3072 west of village. Cllr Way said speed checking was awaited (D.C.C. Neighbourhood Team Officer Mr Tucker had been on annual leave). Cllr Way commented records of incidents/accidents within the vicinity should be taken into account when D.C.C. determined the proposal (detail of a recent accident outside Darts Cottage could be established).

Repainting of white lining. (Line missed junction of Junction Rd-Churchlands.) Cllr Way to enquire of Mr Tucker.

Double yellow lines, repainting of faded sections, main street. Cllr Way to enquire of Mr Tucker.

Inspections of parishes by Mr Tucker with Cllr Way. Inspection awaited, it was requested that Godfreys Gardens estate road (very poor condition) be included in inspection. The culvert across Station Road at Bow Pound continued to sink (despite D.C.C. filling concavities with tarmac on, at least, two occasions), requiring attention.

Traffic Orders. Cllr Way advised D.C.C. had formulated one Traffic Order which encompassed all current (non controversial) Traffic Orders, which would be published shortly (Bow did not have any pending Traffic Order revisions). D.C.C. intended one composite Traffic Order (rolled into one) per year, which would be cost effective.

7. **Monitoring of Services** (D.C.C. & M.D.D.C.)

D.C.C. Highways verge trimming – Mr Steer said that the current year’s trimming was inadequate and that verges needed to be correctly maintained or left (for another body to maintain).

M.D.D.C. Dog waste bins. Lid of bin situate junction of Sanders Road with Station Road was badly rusted leaving a jagged edge, posing a hazard for users. It would be reported to M.D.D.C. Members commented that not all dog waste bins were being relocked/lockable which would be reported to M.D.D.C. (bin interference remained an ongoing concern).

Overgrown grass, Iter Park play area. Mr Steer drew attention to the grass which would be reported to M.D.D.C.

Raised cobbled footpath. The Clerk had received an enquiry/complaint regarding the flights of stone steps from the raised path to the main road which, not maintained, had become weedy, untidy, etc. Residents had drawn attention to it and enquired who had maintenance responsibility. Parish Council would raise the matter with M.D.D.C. Conservation Officer at the next meeting.

8. **Correspondence.**

Historic England, Bow Parish War Memorial, churchyard, St Bartholomew’s Church. Awarded Listed Grade 2 status.

M.D.D.C. Monitoring Officer Ms Kathryn Tebbey, Code of Conduct and Standards training for town and parish councils, dates, times & venues info. Information had been referred to Members on 11/8/17 – little interest was shown in attending. The Clerk aimed to attend.

M.D.D.C. town and parish clerks annual meeting, at Tiverton on 5 October 2017.

D.C.C. Minerals Safeguarding, Supplementary Planning Document (SPD), Mineral Safeguarding Areas guidance, consultation (4/9/17 -16/10/17). Information had been conveyed electronically to Member 5/9/17, Parish Council would not be responding to the consultation.

Churches Housing Action Team (CHAT), launching new hub for housing help, Tiverton 10/10/17, publicity.

M.D.D.C. Scrutiny Committee meeting, Tiverton 14/08/2017, agenda.

M.D.D.C. Council meeting, Tiverton 30/8/17, agenda.

M.D.D.C. Economy Policy Development Group, Tiverton 7/9/17, agenda.

M.D.D.C. Scrutiny Committee meeting, Tiverton 11/9/2017, agenda.

M.D.D.C. Homes Policy Development Group meeting, Tiverton 12/9/2017, agenda.

M.D.D.C. Town and Parish newsletter (August), forwarded to Members 23/8/17.

M.D.D.C. press release, trade recycling.

M.D.D.C. Press release, M.D.D.C. continues to tackle littering.

M.D.D.C. press release, Mid Devon District Council apprentices recognised.

M.D.D.C. press release, residents and visitors enjoy displays of wildflowers.

M.D.D.C. press release, working together to bring Tiverton family home after fire in Council property.

Devon Communities Together, business start-up training course, North Devon, info.

Devon Communities Together, the Training Hub (new courses added), info.

Devon Communities Together, conference 2017 Rural Futures, 28/9/17, meet the speakers info.

D.A.L.C. Annual Report 2016/17 plus draft updated DALC constitution (for formal agreement at AGM).

D.A.L.C. newsletter Data Protection, Transparency Code funding, consultations, training course info. etc.

D.A.L.C. AGM Conference & Exhibition 2017, Exeter Racecourse 10/10/17, booking etc. info.

D.A.L.C. newsletter (September) training course info., national news (NALC and SLCC leaders meet to forge partnership to support clerks, etc, GDPR – issue to be raised with Information Commissioner (DALC exploring training options)), consultations, fire awareness training at Crediton, Devon Community Resilience Forum newsletter, refugee resettlement in Devon and Devon Concert for Remembrance 2/11/17.

Publications:- Clerks & Councils Direct, Devon Senior Voice Everyone’s Tomorrow, D.C.C. connectme, Healthy People (special edition) August 2017 and Healthwatch Devon.

9. **Finance.**

Bank balances brought forward: Deposit a/c £7,865.65 (annual interest £24.28 added), Current a/c £17,913.54

ACCOUNTS AUTHORISED FOR PAYMENT

Cardiac Science (AED cabinet replacement drop-down lid) £54.54

Community First (insurance, additional premium for A.E.D. + cabinet) £14.28

10. Any Other Business.

(i) Bow Village Field, dog fouling. A complaint had been received that a dog was, on occasion, loose in the Field without fouling being picked up. Mr Vanstone offered to speak with a resident, believed to be the dog's owner, who's property was contiguous with the Field.

(ii) Bow Medical Practice, Patients Participation Group. Mrs Pritchett-Farrell had attended a P.P.G. meeting (11/9/17) and reported, commenting meeting layout generated poor dynamics which wasn't conducive to productivity. Various matters had arisen including the high cost of 'non attends' at appointments which Mrs Pritchett-Farrell felt needed publicising, worries existed around Clinical Commissioning Group budget cuts, with several changes anticipated, a general lack of doctors caused stress, etc. Mrs Pritchett-Farrell felt the P.P.G. needed to put some of the information out into the community. Mrs Pritchett-Farrell was thanked for attending.

(iii) Mrs Hamilton, responding to Minutes A.O.B. (i) of the last meeting commented that she had been unable to attend some Parish Council meetings since being co-opted. She said her Apologies, with reasons for non attendance had been given (and approved) so said she was disappointed that it had been raised.

(iv) Gifted public seat, in memory of the late Mr A E & Mrs J Brett. Mr Steer advised that the family had a teak seat made in memory of the late Mr & Mrs Brett, long term Bow residents. Parish Council could decide preferred site, with suggestions being on verge at junction of A3072 with Burston Lane (nr. bus stop) or at Burston Meadow Sport & Recreation Field. If on verge, Zeal Monachorum Parish Council approval should be obtained as courtesy, D.C.C. checks for underground service infrastructure also needed. Mr Steer suggested it be sited at the Field.

11. Date of Next Meeting. Wednesday 11 October 2017 at 7.30p.m. at the Community Room of Bow Village Hall

The Chairman declared the meeting closed at 9.00p.m.