

## WASHFIELD PARISH COUNCIL

### The Minutes of a Meeting of the Parish Council held on Tuesday 17<sup>th</sup> March 2015 in Washfield Memorial Hall at 7.30pm.

**Present:** Cllr's R Arnold (Chair), M Balment and J Boundy.

**In attendance:** the Clerk Mrs J Larcombe.

**64/03/15. To receive apologies.** Apologies were accepted from Cllr's P Crease, J Burton and R Webber. Apologies were received from County & District Cllr Mrs P Colthorpe and District Cllr R Stanley.

**65/03/15. Disclosure of interest in item on the Agenda.** Cllr Balment declared a pecuniary interest in item 71/03/15 because his family's building business had submitted a quotation.

**66/03/15. To agree the minutes of the meeting held on 20<sup>th</sup> January 2015 as a true record of the meeting.** With the amendment of Dart Lane to Dark Lane the minutes were agreed as a true record of the meeting and were duly signed by the Chairman of the meeting.

**67/03/15. Matters arising from the minutes.** There has been another water leak at Cotleigh, On the same piece of pipe, and there was an emergency road closure. It was reported that emergency access wasn't maintained. SWW are allowed to leave the hole open for 5 days to check for leaks. SWW said it was not classed as a significant leak but they have put in a meter to check for any more leaks. This will be taken up with the MP after the elections.

**68/03/15. Planning**

**a) To make a recommendation on any planning applications received before the meeting.** There were no applications.

**b) To note any decisions on planning applications made by MDDC.** There were no decisions.

**c) Electronic planning applications.** From 1<sup>st</sup> April the Council will only receive planning applications electronically. Councillors will need to look at the applications online before the meeting. The Clerk will download the applications and bring them on a laptop. If any councillors think a document needs printing for everyone to look at they should ask the Clerk.

**d) Any other planning matters.** No other planning matters.

**69/03/15. Highways: to report on any highways work carried out in the parish and to note any highways work needed.** The drains on the highways at Courtney Cottages and up the hill have been jetted. The roads have been cleaned up near Hatherland Woods but it was thought that has probably been done by the owners of the woods. There are potholes on Washfield Lane which need to be reported. Highways will be asked for an update on any plans to repair the road surface at Cotleigh.

**70/03/15. Finance: to approve any payments.** It was resolved to make the following payment: Mrs J Larcombe - £99.81 Clerk's salary and expenses (chq no 466).

**71/03/15. Update on refurbishment of the War Memorial Shelter and grant funding for the work.** Cllr Balment declared a pecuniary interest. A grant of £3000 has been awarded from DCC's Devon Remembers – WW1 War Memorial Restoration Grant Scheme and £2000 from DCC's Investing in Devon Grant fund. An application has been made to the Town and Parish Fund for the £301.40 Washfield can be awarded. There is some underspend in this fund and it is hoped that the Council will be awarded some additional money. The closing date for applications to the TAP fund is March 31<sup>st</sup> and a decision is not expected until after this date. It was agreed that the specification would be revised and the Clerk would try to get 3 quotations for the work. The deadline will be 13<sup>th</sup> April and Councillors will hold a short meeting after the Annual Parish Meeting so that a decision on the contractor can be made. There was concern that some of the guttering might be dangerous and Cllr Balment will take it down.

**72/03/15. County & District Cllr Reports.** No reports.

**73/03/15. Annual Parish Meeting arrangements for Wednesday April 15th.** The speaker will be Jon Sowden, Partnership Director Tiverton High School, who will give a talk on Tiverton Community Arts Theatre. The Clerk will produce a poster to advertise the meeting and details will be put on the parish website. Tea, coffee and biscuits will be provided at the end of the meeting and the Clerk will bring these. The meeting will start at 7.30pm with the annual report from the Chairman and a financial report for 2014/15 from the Clerk.

**74/03/15. Parish Council Elections May 7<sup>th</sup> 2015.** Councillors were reminded about the Parish Council Elections and were given nomination forms. The closing date for nominations is Thursday 9<sup>th</sup> April at 4pm.

**75/03/15. Chairman's Announcements and Correspondence.** The Chairman had no announcements.  
The following correspondence was noted: Clerk & Councils Direct – March 2015.

**76/03/15. Public Questions.** None.

**77/03/15. Date of next meeting.** The Annual Parish Council Meeting will be held on Tuesday 26th May 2015 at 7.30pm.